



## **EAST FERRIS PUBLIC LIBRARY BOARD MEETING**

Minutes of the Public Library Board Special Meeting of October 11<sup>th</sup>, 2023

**PRESENT:** Christine Joly  
Joyce Effinger, Chair  
Lisa Dupuis  
Kari Hanselman, Municipal Clerk  
Jason Trottier, Municipal CAO/Treasurer  
Donna St. Martin  
Lauren Rooyakkers

**EXCUSED ABSENT:** None

1. **Call to Order** – Meeting called to order at 1:00 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2023-51

Moved by Christine Joly

Seconded by Donna St. Martin

THAT the draft agenda circulated to the Board for the Special Meeting dated October 11<sup>th</sup>, 2023 be hereby adopted as circulated.

CARRIED

4. **Declarations of Conflict of Interest:** None for this session
5. **In-Camera**

The Board proceeded to In-Camera session to discuss matters pertaining to the Pay Equity and Compensation Review.

Motion No. 2023-52

Moved by Lisa Dupuis

Seconded by Donna St. Martin

THAT this meeting proceeds to In-Camera session at 1:01 p.m., under Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25 in order to address a matter pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED



Motion No. 2023-53

Moved by Lauren Rooyakkers

Seconded by Joyce Effinger

THAT we do now adjourn this In-camera meeting at 1:57 p.m. and return to our regular session.

CARRIED

Motion No. 2023-54

Moved by Lisa Dupuis

Seconded by Christine Joly

THAT the East Ferris Public Library Board accepts the final report for the Pay Equity & Compensation Review prepared by Pesce & Associates Human Resources Consultants;

AND FURTHER THAT the Board approves of the Salary Administration Policy recommended by Pesce & Associates;

AND FURTHER THAT the East Ferris Public Library Board approves the salary grid, prepared by Pesce & Associates, to take effect January 1<sup>st</sup>, 2024 conditional upon the Council for the Municipality of East Ferris approving the Library's 2024 budget.

CARRIED

**6. OTF Grant**

The Board discussed the grant and the renovations required to create a janitorial area with a slop sink. The CAO, Building Inspector, and two board members will meet at the library next week to further discuss the options.

Motion No. 2023-55

Moved by Christine Joly

Seconded by Donna St. Martin

WHEREAS the Municipality received funding from the Ontario Trillium Foundation under the Community Resiliency Grant to help the East Ferris Public Library to recover and build capacity, resilience and sustainability;

AND WHEREAS the deadline to spend the Ontario Trillium Grant is November 2<sup>nd</sup>, 2023 pending an extension;

AND WHEREAS the Library CEO is authorized to prepare and accept Requests for Quotes as per the Municipality of East Ferris' Procurement By-law No. 2274;

AND WHEREAS the Municipal CAO has ensured that the Municipality will be



responsible for the pouring of concrete for a slab on which a prefabricated shed will be placed;

THEREFORE BE IT RESOLVED THAT the East Ferris Library Board directs the CEO of the Library to purchase a prefabricated shed approximately 14 feet by 18 feet in size at a cost not to exceed \$20,000;

BE IT FURTHER RESOVLED THAT the East Ferris Library Board directs the CEO to purchase two portable outdoor shelters with detachable netting at a cost not to exceed \$2,000;

BE IT FURTHER RESOLVED THAT if the desired quality of an outdoor portable shelter is more expensive, one shelter may be purchased instead.

CARRIED

## **7. Adjournment**

Motion No. 2023-56

Moved by Lisa Dupuis

Seconded by Christine Joly

Motion to adjourn the meeting at 2:32 p.m. and meet again on November 6<sup>th</sup>, 2023.

CARRIED

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CHAIR

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RECORDING CLERK



## List of Actions

Action 2022-01	Administration CEO to complete follow up of community survey status	Completed
Action 2023-01	Board Strategic Plan	By November 6 <sup>th</sup> 2023
Action 2023-02	CEO Contact LEAD Team Re: dissolution Add: Financial review (Board)	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	For next year
Action 2023-04	CEO/Board Prepare resolution to advocate for increased funding	Completed
Action 2023-05	Board/CEO Updated Mission Statement	Completed
Action 2023-06	CEO Provide Board with Volunteer Hours Statistics	Completed