

## **EAST FERRIS PUBLIC LIBRARY BOARD MEETING**

Minutes of the Public Library Board Meeting of March 4<sup>th</sup>, 2024  
Municipal Office Council Chambers at 3:30 p.m.

**PRESENT:** Christine Joly  
Lisa Dupuis  
Jennifer Laporte, CEO  
Kari Hanselman, Secretary  
Donna St. Martin  
Joyce Effinger, Chair  
Lauren Rooyakkers, Council Representative

**EXCUSED ABSENT:** Jason Trottier, Treasurer

- 1. Call to Order** – Meeting called to order at 3:30 p.m.
- 2. Land Acknowledgment**
- 3. Adoption of the Agenda**

Motion No. 2024-14

Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

THAT the draft agenda circulated to the Board and dated March 4<sup>th</sup>, 2024 be hereby adopted as circulated.

CARRIED

- 4. Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2024-15

Moved by Chris Joly

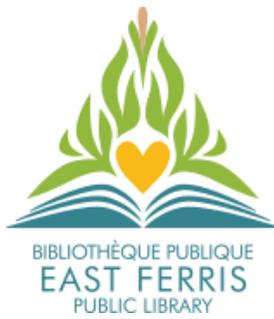
Seconded by Lauren Rooyakkers

THAT the Minutes of the Public Library Board Meeting held February 5<sup>th</sup>, 2024 be adopted as circulated.

CARRIED

- 5. Business Arising from the Minutes:** None for this session
- 6. Declarations of Conflict of Interest:** None for this session
- 7. CEO Report**

The CEO reviewed the Report with the Board.



Motion No. 2024-16

Moved by Donna St. Martin

Seconded Lauren Rooyakkers

Motion to approve the CEO Report dated March 4<sup>th</sup>, 2024.

CARRIED

8. **Correspondence and Information Items:** None for this session

9. **Communication:** None for this session

10. **Action Items**

**a) 2023-01 (Strategic Plan)**

The Board reviewed the Strategic Plan as prepared by the subcommittee. The plan was approved with amendments. This action item is complete.

Motion No. 2024-17

Moved by Lauren Rooyakkers

Seconded Joyce Effinger

THAT the East Ferris Public Library Board approve the 2024-2027 Strategic Plan with the amendments made at the March 4<sup>th</sup>, 2024 Board meeting.

CARRIED

**b) 2023-03 (Research Francophone Community Grants Program)**

The library is not incorporated so does not qualify for this grant. This action item is completed.

11. **Approval of Accounts Payable and Financial Reports**

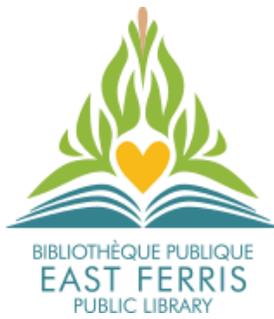
Motion No. 2024-18

Moved by Chris Joly

Seconded Lisa Dupuis

Motion to approve the accounts payables as per the Cheque Register dated January 1<sup>st</sup>, 2024 through January 31<sup>st</sup>, 2024 and the Financial Statements through January 31<sup>st</sup>, 2024.

CARRIED



## 12. Other Business

### a) Retention Policy

Motion No. 2024-19

Moved by Lauren Rooyakkers

Seconded Donna St. Martin

THAT the East Ferris Public Library Board approved the Retention Policy as amended.

CARRIED

## 13. Items for Council

Council Representative Rooyakkers has noted a few items she will share with Council.

## 14. In-Camera (if required): None for this session

## 15. Adjournment

Motion No. 2024-20

Moved by Lauren Rooyakkers

Seconded by Donna St. Martin

Motion to adjourn the meeting at 5:17 p.m. and meet again on April 8<sup>th</sup>, 2024 at 3:30 p.m.

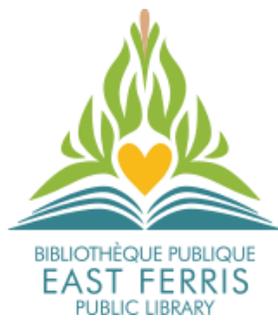
CARRIED

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CHAIR

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RECORDING CLERK



List of Actions

Action 2023-01	Board Strategic Plan	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	Completed