

## **EAST FERRIS PUBLIC LIBRARY BOARD MEETING**

Minutes of the East Ferris Public Library Board Meeting of April 8<sup>th</sup>, 2024  
Municipal Office Council Chambers at 3:30 p.m.

**PRESENT:** Christine Joly  
Lisa Dupuis  
Donna St. Martin  
Joyce Effinger, Chair  
Lauren Rooyakkers, Council Representative  
Jennifer Laporte, Library CEO  
Kari Hanselman, Secretary  
Jason Trottier, Treasurer

**EXCUSED ABSENT:** None

1. **Call to Order** – Meeting called to order at 3:30 p.m.

2. **Land Acknowledgment**

3. **Adoption of the Agenda**

Motion No. 2024-21

Moved by Lisa Dupuis

Seconded by Chris Joly

THAT the draft agenda circulated to the Board and dated April 8<sup>th</sup>, 2024 be hereby adopted as circulated.

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2024-22

Moved by Chris Joly

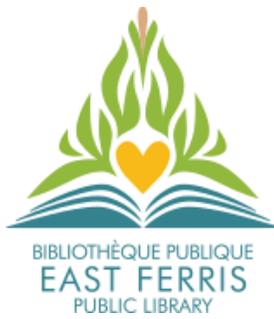
Seconded by Donna St. Martin

THAT the Minutes of the Public Library Board Meeting held March 4<sup>th</sup>, 2024 be adopted as circulated.

CARRIED

5. **Business Arising from the Minutes:** None for this session

6. **Declarations of Conflict of Interest:** None for this session



**7. 2023 Financial Statement Presentation – Jessica Dion, Baker Tilly SNT LLP**

Jessica Dion, Municipal Auditor, presented the 2023 Financial Statements to the Board.

Motion No. 2024-23

Moved by Donna St. Martin

Seconded Chris Joly

THAT the East Ferris Public Library Financial Statements for the year ended December 31<sup>st</sup>, 2023 be accepted as prepared by Baker Tilly, SNT LLP, Municipal Auditors.

CARRIED

**8. CEO Report**

The CEO reviewed the report with the Board.

Motion No. 2024-24

Moved by Lauren Rooyakkers

Seconded Lisa Dupuis

Motion to approve the CEO Report dated April 8<sup>th</sup>, 2024.

CARRIED

**9. Correspondence and Information:**

- a) Council Resolution – Increase Library Funding

**10. Communications – None for this session**

**11. Action Items**

None for this session.

**12. Approval of Accounts Payable and Financial Reports**

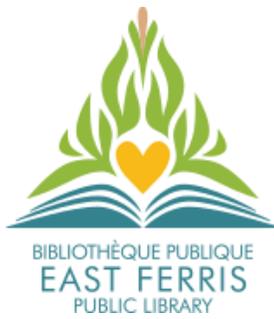
Motion No. 2024-25

Moved by Chris Joly

Seconded Lauren Rooyakkers

Motion to approve the accounts payable as per the Cheque Register dated February 1<sup>st</sup>, 2024 through February 29<sup>th</sup>, 2024 and the Financial Statements through February 29<sup>th</sup>, 2024.

CARRIED



### 13. Other Business

#### a) Strategic Plan Review

The Board continued their review of the 2024-2027 Strategic Plan.

Motion No. 2024-26

Moved by Donna St. Martin

Seconded Lisa Dupuis

WHEREAS on December 4<sup>th</sup>, 2023 a sub-committee was created by Resolution No. 2023-66 with the purpose of completing a first draft of the Strategic Plan;

BE IT HEREBY RESOLVED that the Strategic Plan sub-committee be dissolved effected April 8<sup>th</sup>, 2024.

CARRIED

#### b) Review Reserve Fund Policy

Deferred to May 6<sup>th</sup>, 2024 meeting.

### 14 Items for Council

Council Representative Rooyakkers has noted a few items she will share with Council.

### 15. In-Camera (if required): None for this session

### 16. Adjournment

Motion No. 2024-27

Moved by Lisa Dupuis

Seconded by Lauren Rooyakkers

Motion to adjourn the meeting at 5:07 p.m. and meet again on May 6<sup>th</sup>, 2024 at 3:30 p.m.

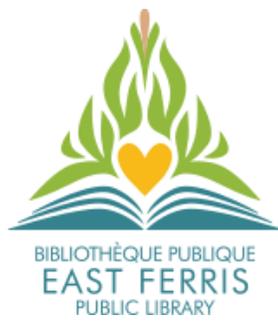
CARRIED

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CHAIR

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RECORDING CLERK



List of Actions

Action 2023-01	Board Strategic Plan	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	Completed