



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS**  
**REGULAR COUNCIL MEETING MINUTES**

**December 9, 2025**

PRESENT: Rick Champagne, Mayor                      Steven Trahan, Councillor  
              Lauren Rooyakkers, Deputy Mayor        Nick Brazeau, Councillor

ABSENT: Terry Kelly, Councillor

STAFF                Jason Trottier, CAO/Treasurer                Kim Rose, Clerk  
PRESENT:

**1. Call to Order**

Mayor Champagne called the meeting to order at 5:00 p.m.

**2. Adoption of Agenda**

**2025-257**

**Moved by** Councillor Trahan

**Seconded by** Councillor Brazeau

THAT the draft agenda presented to Council and dated the 9th day of December, 2025 be adopted as prepared.

**Carried Mayor Champagne**

**3. Accepting the Minutes of the Previous Meeting(s):**

a. Approval of Council Minutes: Regular Meeting of November 25, 2025

**2025-258**

**Moved by** Councillor Brazeau

**Seconded by** Councillor Trahan

THAT the Minutes of the Regular Council Meeting of November 25th, 2025 be adopted as circulated.

**Carried Mayor Champagne**

**4. Business Arising from the Minutes**

None for this session.

**5. Declarations of Conflict of Interest- Pecuniary Interest Thereof**

None for this session.

**6. Announcements and Updates from Council Members**

Councillor Trahan spoke to the Light Up the Park event that occurred on November 26th. He thanked everyone involved in making the event a great success.

Deputy Mayor Rooyakkers noted that the annual Municipal Staff and Volunteer Christmas Party was well attended. She thanked all staff and volunteers.

Mayor Champagne agreed that both events were excellent.

Deputy Mayor Rooyakkers and Councillor Trahan have been attending virtual sessions hosted by the Association of Municipalities of Ontario and the Ministry of Municipal Affairs and Housing.

**7. Delegations to Council:**

- a. East Ferris Horticultural Society - Year in Review

James Bissonette, on behalf of the East Ferris Horticultural Society, presented a year-end review. Council deferred the request for 2026 funding to the budget meetings scheduled in late January.

**8. Committee Reports:**

- a. Public Works and Infrastructure Committee

None for this session.

- b. Emergency Management Program Committee

1. Minutes of Emergency Management Program Committee and Municipal Emergency Control Group Joint Meeting

1. Resolution Arising from Minutes

**2025-259**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Brazeau

WHEREAS the Municipality of East Ferris and the Township of Chisholm hold an agreement to establish the framework for the use of the East Ferris Community Centre as the Township of Chisholm's secondary Emergency Operations Centre;

AND WHEREAS the Agreement was originally signed in 2014 by both municipalities;

AND WHEREAS the provisions of the Agreement have not changed;

THEREFORE BE IT RESOLVED that the Council for the Municipality of East Ferris concurs that the Agreement shall remain in place until one of the parties terminates the agreement, as per the termination clause;

AND FURTHER THAT the Community Emergency Program Committee be directed to review this Agreement on an annual basis.

**Carried Mayor Champagne**

2. Informational Report to Council

**2025-260**

**Moved by** Councillor Trahan

**Seconded by** Deputy Mayor Rooyakkers

THAT the Council of the Municipality of East Ferris accepts the Annual Informational Report from the Emergency Management Program Committee as presented.

**Carried Mayor Champagne**

- c. Fire and Emergency Services Committee

None for this session.

d. Planning Advisory Committee

1. Minutes of December 3rd, 2025

1. Resolution Arising from Minutes

**2025-261**

**Moved by** Councillor Brazeau

**Seconded by** Councillor Trahan

WHEREAS the land owner(s) of the lands described as Part Lot 14, Concession 13, Reference Plan No. NR-83, Part 1, Parcel (PIN) 491830701 have requested approval for a Temporary Use By-law under section 34 and 39 of the Planning Act, in order to temporarily permit one (1) model home on the corner of Centennial Crescent and Hwy 17 on the property for a period of up to three (3) years;

AND WHEREAS the application is consistent with the Provincial Planning Statement, 2024;

AND WHEREAS the application is in conformity with the policies contained within the Official Plan for the Municipality;

THEREFORE BE IT RESOLVED that the application for a Temporary Use By-law be approved;

AND BE IT FURTHER RESOLVED THAT a by-law be brought forward for consideration at the next regular meeting of Council.

**Carried Mayor Champagne**

e. Committee of Adjustment

1. Minutes of December 3rd ,2025

f. Recreation, Parks and Culture Committee

None for this session. Next Meeting January 8th, 2026.

g. Striking Committee

None for this session.

**9. Board Reports:**

a. Library Board

1. Draft Minutes of December 1st, 2025

b. OPP Detachment Board

1. Draft Minutes of November 27th, 2025

c. Cassellholme, DNSSAB, Health Unit and NBMCA

1. North Bay-Parry Sound District Health Unit

Minutes of September 24th, 2025

2. District of Nipissing Social Services Administration Board

Minutes of October 22nd, 2025

3. North Bay-Mattawa Conservation Authority

Minutes of October 8th, 2025

**10. Departmental Reports & Resolutions:**

a. Report No. Clerk-2025-04: Appointment of an Integrity Commissioner

**2025-262**  
**Moved by** Councillor Trahan  
**Seconded by** Councillor Brazeau

BE IT RESOLVED THAT Council for the Municipality of East Ferris accepts the recommendation of the Clerk to appoint David Boghosian of Boghosian + Allen LLP for the role of Integrity Commissioner;

AND THAT Council authorizes staff to prepare an agreement and by-law to be presented at the January 13th, 2026, Council meeting.

**Carried Mayor Champagne**

**11. Notice of Motions**

None for this session.

**12. By-laws:**

- a. By-Law No. 2025-50: 3rd Reading

**2025-263**  
**Moved by** Councillor Brazeau  
**Seconded by** Deputy Mayor Rooyakkers

WHEREAS Council for the Municipality of East Ferris deems it expedient to the final reading of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law with respect to the establishment and requirement of the payment of fees for information, services, activities and the use of the Corporation's property, BE READ a third and final time, passed and numbered 2025-50;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Champagne**

- b. By-Law No. 2025-54: 1st, 2nd and 3rd Readings

**2025-264**  
**Moved by** Councillor Brazeau  
**Seconded by** Deputy Mayor Rooyakkers

WHEREAS Council for the Municipality of East Ferris deems it expedient to the final reading of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to authorize an agreement between the Corporation of the Municipality of East Ferris and His Majesty the King in Right of Ontario as represented by the Minister of Sport, BE READ a first, second and third time, passed and numbered 2025-54;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Champagne**

**13. Correspondence and Information Items:**

- a. Ministry of Municipal Affairs and Housing  
re: Protect Ontario by Building Faster and Smarter Act (Bill 17)
- b. Federation of Northern Ontario Municipalities (FONOM)  
re: Media Release - FONOM Welcomes Federal Support for Steel and Lumber Sectors Impacted by U.S. Tariffs

- c. FONOM  
re: Media Release - Northern Ontario Hill Days
- d. FONOM  
re: Request for Support - HWY 11 & 17 Phased 2+1 Program
- e. AMO Communications  
re: Watchfile of November 27th and December 4th, 2025
- f. City of Brantford  
re: Professional Activity Day on Municipal Election Day
- g. Municipality of Calvin  
re: Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario
- h. East Ferris Winter Carnival Committee  
re: Declaring the Carnival as a Municipally Significant Event

**2025-265**

**Moved by** Councillor Trahan

**Seconded by** Councillor Brazeau

THAT Council for the Municipality of East Ferris has no objection to the East Ferris Carnival Committee hosting the 2026 Winter Carnival from February 12th to February 15th, 2026;

AND FURTHER that Council declares this a municipally significant event and has no objections to the applications for appropriate licences.

**Carried Mayor Champagne**

- i. Municipal Property Assessment Corporation (MPAC)  
re: 2026 Municipal Levy

**14. Action Items:**

- a. Approval of Correspondence and Information Circulated with the Agenda

**2025-266**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Brazeau

THAT Council approve the Correspondence and Information as circulated with the agenda of December 9th, 2025.

**Carried Mayor Champagne**

**15. Approval of Accounts Payable**

**2025-267**

**Moved by** Councillor Trahan

**Seconded by** Deputy Mayor Rooyakkers

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated December 9th, 2025 in the amount of \$400,810.35.

**Carried Mayor Champagne**

**16. Other Business**

None for this session.

**17. In Camera (if required)**

**2025-268**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Brazeau

THAT this meeting proceeds to In-Camera session at 6:15 p.m., under Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25 in order to address a matter pertaining to the potential sale and related negotiations of the surplus pumper truck:

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

**Carried Mayor Champagne**

**2025-269**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Brazeau

THAT we do now adjourn this In-Camera meeting at 6:28 p.m. and return to our regular session of Council.

**Carried Mayor Champagne**

**18. Confirmatory By-law**

a. By-law No. 2025-55: 1st, 2nd and 3rd Reading

**2025-270**

**Moved by** Councillor Trahan

**Seconded by** Deputy Mayor Rooyakkers

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from November 26th, 2025 to December 9th, 2025, BE READ a first, second and third time, passed and numbered 2025-55;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Champagne**

**19. Adjournment**

**2025-271**

**Moved by** Councillor Trahan

**Seconded by** Councillor Brazeau

THAT we do now adjourn at 6:29 p.m. and meet again on January 13th, 2026.

**Carried Mayor Champagne**

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Mayor

Rick Champagne

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Clerk

Kim Rose