

**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS**  
**REGULAR COUNCIL MEETING MINUTES**

**November 12, 2025**

**PRESENT:** Rick Champagne, Mayor  
Terry Kelly, Councillor

Steven Trahan, Councillor  
Nick Brazeau, Councillor

ABSENT: Lauren Rooyakkers, Deputy Mayor

STAFF                      Jason Trottier, CAO/Treasurer                      Kim Rose, Clerk  
PRESENT:

## 1. Call to Order

Mayor Champagne called the meeting to order at 5:00 p.m.

## 2. Adoption of Agenda

**2025-236**

**Moved by Councillor Trahan**

**Seconded by Councillor Brazeau**

THAT the draft agenda presented to Council and dated the 12th day of November, 2025 be adopted as prepared.

## Carried Mayor Champagne

**3. Accepting the Minutes of the Previous Meeting(s):**

a. Approval of Council Minutes: Regular Meeting of October 28th, 2025

**2025-237**

**Moved by Councillor Trahan**

**Seconded by Councillor Kelly**

THAT the Minutes of the Regular Council Meeting of October 28th, 2025 be adopted as circulated.

## Carried Mayor Champagne

#### 4. Business Arising from the Minutes

None for this session.

## 5. Declarations of Conflict of Interest- Pecuniary Interest Thereof

None for this session.

## 6. Announcements and Updates from Council Members

Mayor Champagne thanked all who attended the Remembrance Day Ceremony.

Mayor Champagne reminded Council and residents that the Light Up the Park event will occur from 5:00 - 7:30 p.m. on November 26th.

Councillor Kelly advised that new signage will be erected at the East Ferris Fitness Centre.

**7. Delegations to Council:**

None for this session.

**8. Committee Reports:**

a. Public Works and Infrastructure Committee

None for this session.

b. Emergency Management Program Committee

None for this session.

c. Fire and Emergency Services Committee

None for this session.

d. Planning Advisory Committee

None for this session. Next meeting has been changed to December 3rd, 2025.

e. Committee of Adjustment

None for this session. Next meeting has been changed to December 3rd, 2025.

f. Recreation, Parks and Culture Committee

None for this session.

g. Striking Committee

None for this session.

**9. Board Reports:**

a. Library Board

Minutes of December 3rd, 2025.

b. OPP Detachment Board

None for this session.

c. Cassellholme, DNSSAB, Health Unit and NBMCA

1. Cassellholme

Minutes of September 25th, 2025.

2. District of Nipissing Social Services Administration Board

Minutes of October 22nd, 2025.

**10. Departmental Reports & Resolutions:**

a. Report No. FD-2025-04: Declare Fire Truck Surplus Asset

**2025-238**

**Moved by** Councillor Trahan

**Seconded by** Councillor Kelly

THAT Council of the Corporation of the Municipality of East Ferris declares the 2007 Pumper Tanker Fire Truck as a surplus asset;

AND THAT Council authorizes staff to dispose of the surplus asset on the GovDeals online auction site with a minimum reserve bid of \$89,000.00.

**Carried Mayor Champagne**

## 11. Notice of Motions

### a. Request for Support: Mayor Champagne

Council unanimously agreed to discuss this item and table a motion at this meeting. Councillor Trahan requested a Recorded Vote.

**2025-239**

**Moved by** Councillor Brazeau

**Seconded by** Councillor Kelly

WHEREAS in Ontario, conservation authorities develop and deliver local, watershed-based resource management programs on behalf of the province and municipalities, and are governed by the *Conservation Authorities Act*;

AND WHEREAS each conservation authority was established by the province at the request of municipalities within a common watershed, and these municipalities work together on local resource management, including flooding and erosion issues, and appoint each conservation authority's membership;

AND WHEREAS the North Bay-Mattawa Conservation Authority (NBMCA) is governed by a Board of Directors, with each director appointed by their respective municipal council, representing the ten member municipalities: North Bay, Callander, Calvin, East Ferris, Mattawan, Powassan, Mattawa, Bonfield, Chisholm, and Papineau-Cameron;

AND WHEREAS in accordance with section C (1)(d) of the NBMCA Board of Directors' Administrative By-law, "the administration is responsible for the day-to-day operations, the General Membership is responsible for matters of governance, ensuring compliance with applicable legislation, and ensuring appropriate policies are in place and for financial soundness of the Authority";

AND WHEREAS in accordance with section C (1)(f) of the NBMCA Board of Directors' Administrative By-law, "the Chief Administrative Officer/Secretary Treasurer shall manage the operations of the organization, including all employees of the Authority";

AND WHEREAS in accordance with Appendix 1 – Code of Conduct of the NBMCA Board of Directors' Administrative By-law, "all members, whether municipal councillors or appointed representatives of a municipality, are expected to conduct themselves in a manner that reflects positively on the Authority";

AND WHEREAS beginning in April 2024, the media has been reporting on staff-management issues at the NBMCA, whereby the work environment was described as 'very toxic' and the Authority in 'total chaos', casting a negative light on the NBMCA and its Board of Directors;

AND WHEREAS after initial media reports, it became evident that there were issues at the NBMCA when the Director of Human Resources, the Chief Administrative Officer, the Deputy Chief Administrative Officer, among other staff, resigned from the NBMCA in April and May 2024;

AND WHEREAS in April 2025, a new Chief Administrative Officer began employment but was later escorted off NBMCA property in July 2025, which resulted in the Manager of Lands resigning, and as of today, the Chief Administrative Officer position remains vacant;

AND WHEREAS more recently, the media has been reporting on issues of alleged harassment, by Board members and staff, as well as infighting amongst Board members, resulting in the Chair being removed from the position;

AND WHEREAS the NBMCA staff have been left to manage the day-to-day operations of the Authority without a leader, reporting directly to Board members, which has resulted in a lack of service and/or delayed response for member municipalities;

AND WHEREAS Council for the Corporation of the Municipality of East Ferris is of the opinion that the current Board of Directors of the NBMCA is dysfunctional, that the Board is ill equipped to carry-out their duties in a manner that reflects positively on the Authority as stipulated in their Code of Conduct, and that the ongoing management-board issues are preventing the Authority from efficiently and effectively carrying out the Authority’s mandate under the *Conservation Authorities Act*;

BE IT HEREBY RESOLVED THAT Council for the Corporation of the Municipality of East Ferris requests support from all NBMCA member municipalities to replace their representative on the NBMCA Board by January 1<sup>st</sup>, 2026, so that a new Board can begin the process of getting the Authority past its current state of disorder and turmoil, and hire a Chief Administrative Officer to lead the day-to-day operations and the organization’s staff;

AND FURTHER THAT a copy of this resolution be sent to the NBMCA Board, all NBMCA member municipalities, Nipissing MPP Vic Fedeli, and Ontario Minister of the Environment, Conservation and Parks.

For (3): Mayor Champagne, Councillor Kelly, and Councillor Brazeau

Against (1): Councillor Trahan

**Carried Mayor Champagne (3 to 1)**

**12. By-laws:**

a. By-Law 2025-48: 1st, 2nd and 3rd Reading

Being a by-law to amend By-law 2025-40 to appoint a Municipal Law Enforcement Officer as authorized under the provisions of the Community Safety and Policing Act.

**2025-240**

**Moved by** Councillor Brazeau

**Seconded by** Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to amend By-law 2025-40 to appoint a Municipal Law Enforcement Officer as authorized under the provisions of the Community Safety and Policing Act BE READ a first, second and third time, passed and numbered 2025-48;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Champagne**

b. By-Law 2025-49: 1st, 2nd and 3rd Reading

Being a by-law to amend By-law 2023-08 to appoint a Municipal Law Enforcement Officer as authorized under the provisions of the Community Safety and Policing Act.

**2025-241**

**Moved by** Councillor Brazeau

**Seconded by** Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to amend By-law 2023-08 to appoint a Municipal Law Enforcement Officer as authorized under the provisions of the

Community Safety and Policing Act BE READ a first, second and third time,  
passed and numbered 2025-49;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the  
Seal of the Corporation.

**Carried Mayor Champagne**

c. By-Law 2025-50: 1st and 2nd Reading

Being a by-law of the Municipality of East Ferris with respect to the establishment  
and requirement of the payment of fees for information, services, activities and  
use of the Corporation's property.

**2025-242**

**Moved by** Councillor Trahan

**Seconded by** Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass  
three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law of the Municipality of East Ferris with  
respect to the establishment and requirement of the payment of fees for  
information, services, activities and use of the Corporation's property BE READ a  
first, and second time, passed and numbered 2025-50;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the  
Seal of the Corporation.

**Carried Mayor Champagne**

d. By-Law 2025-51: 1st, 2nd and 3rd Reading

Being a by-law to close and convey a part of the road allowance adjacent to 45  
Scottsfield Road, described as part of the road allowance between Concession 6  
and 7, being Parts 1,2,3 and 4 Plan 36R15340, Township of East Ferris, District  
of Nipissing.

**2025-243**

**Moved by** Councillor Brazeau

**Seconded by** Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass  
three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to close and convey a part of the  
road allowance adjacent to 45 Scottsfield Road, described as part of the road  
allowance between Concession 6 and 7, being Parts 1,2,3 and 4 Plan 36R15340,  
Township of East Ferris, District of Nipissing, BE READ a first, second and third  
time, passed and numbered 2025-51;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the  
Seal of the Corporation.

**Carried Mayor Champagne**

**13. Correspondence and Information Items:**

a. Ministry of Finance

re: OMPF Allocation Notice

b. Ministry of Municipal Affairs and Housing

re: Amendments to the Development Charges Act, 1997

- c. AMO Communications  
re: Watchfile of October 30th & November 6th, 2025
- d. Cassellholme  
re: Quarterly Capital Levy Notice
- e. Township of Stone Mills  
re: Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation
- f. Town of Bradford West Gwillimbury  
re: Removing HST/GST from New Homes to Support Housing Affordability
- g. City of Brantford  
re: Provincial Support of the Ontario Airport Capital Assistance Program
- h. Municipality of Wawa  
re: Accessible and Effective Alcohol Container Return in Ontario

**2025-244**

**Moved by** Councillor Kelly

**Seconded by** Councillor Trahan

THAT the Council for the Municipality of East Ferris supports the Municipality of Wawa, urging the Government of Ontario to collaborate meaningfully with municipalities, retailers, environmental organizations and experts to implement a fair, effective and inclusive solution that ensures the long-term success of Ontario's deposit-return and recycling systems;

AND THAT a copy of this resolution be forwarded to the Premier of Ontario, and the Minister of Environment, Conservation and Parks.

**Carried Mayor Champagne**

**14. Action Items:**

- a. Approval of Correspondence and Information Circulated with the Agenda

**2025-245**

**Moved by** Councillor Brazeau

**Seconded by** Councillor Kelly

THAT Council approve the Correspondence and Information as circulated with the agenda of November 12th, 2025.

**Carried Mayor Champagne**

**15. Approval of Accounts Payable**

**2025-246**

**Moved by** Councillor Kelly

**Seconded by** Councillor Brazeau

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated November 12th, 2025 in the amount of \$338,883.65.

**Carried Mayor Champagne**

**16. Other Business**

None for this session.

**17. In Camera (if required)**

None for this session.

**18. Confirmatory By-law**

- a. By-law No. 2025-52: 1st, 2nd and 3rd Reading

Being a by-law to confirm the proceedings of Council.

**2025-247**

**Moved by** Councillor Trahan

**Seconded by** Councillor Brazeau

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from October 29th, 2025 to November 12th, 2025, BE READ a first, second and third time, passed and numbered 2025-52;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Champagne**

**19. Adjournment**

**2025-248**

**Moved by** Councillor Trahan

**Seconded by** Councillor Brazeau

THAT we do now adjourn at 5:59 p.m. and meet again on November 25th, 2025.

**Carried Mayor Champagne**

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Mayor

Rick Champagne

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Clerk

Kim Rose