



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the East Ferris Public Library Board Meeting of October 1st, 2025
Municipal Office Council Chambers at 3:30 p.m.

PRESENT: Joyce Effinger, Chair
Christine Joly
Jennifer Laporte, Library CEO
Lauren Rooyakkers, Council Representative
Kim Rose, Secretary
Jason Trottier, Treasurer

EXCUSED ABSENT: Lisa Dupuis
Donna St. Martin

1. **Call to Order** – Meeting called to order at 3:30 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2025-52

Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT the draft agenda circulated to the Board and dated October 1st, 2025 be hereby adopted as amended to include:

- 12 b) CEO Performance Review Discussion; and
- 12 c) Meeting Schedule

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2025-53

Moved by Lauren Rooyakkers

Seconded by Christine Joly

THAT the Minutes of the Public Library Board Meeting held June 3rd, 2025 be adopted as circulated.

CARRIED

5. **Business Arising from the Minutes:** None for this session
6. **Declarations of Conflict of Interest:** None for this session



7. CEO Report:

The CEO reviewed the October 2025 CEO Report with the Board.

Motion No. 2025-54

Moved by Christine Joly

Seconded by Lauren Rooyakkers

Motion to approve the CEO Report dated October 1st, 2025.

CARRIED

8. Correspondence and Information – None for this session

9. Communications – None for this session

10. Action Items

a) GIC Investments:

Treasurer, Jason Trotter advised that the current GIC investment has matured. The Board discussed next steps and agreed to purchase a non-redeemable one year term GIC.

Motion No. 2025-55

Moved by Lauren Rooyakkers

Seconded by Christine Joly

THAT the East Ferris Public Library Board directs the Treasurer to purchase a non-redeemable GIC for a 1-year term in the amount of \$40,000.

CARRIED

b) Donation – Nick Brazeau

Invited guest, Nick Brazeau advised that the Brazeau family would like to donate various pieces of art as a fundraiser for both the East Ferris Public Library and the Infant and School Snack Cupboard.

The Board thanked Mr. Brazeau for his generosity and chose the wooden Canada Flag and a signed Minecraft Poster.

Motion No. 2025-56

Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT the East Ferris Public Library Board accepts the donation of various artworks from Nick Brazeau; and

THAT these artworks be used as a fundraiser for the East Ferris Public Library and the Infant and School Snack Cupboard.



CARRIED

b) Policy Review & Approval

The Board discussed the policy review that took place over the summer months with the Policy Review Sub-Committee. Finalized policies will be brought forward to the next meeting for approval.

11. Approval of Accounts Payable and Financial Reports

Motion No. 2025-57

Moved by Lauren Rooyakkers

Seconded by Christine Joly

Motion to approve the accounts payable as per the Cheque Register dated May 1st, 2025 through August 31st, 2025 and the Financial Statements through August 31st, 2025.

CARRIED

12. Other Business:

a) Dolly Parton's Imagination Library

The Board discussed opportunities for enrollment with the Dolly Parton Imagination Library. CEO Jennifer Laporte noted that the program is cost prohibitive, as there is a per child fee. Ms. Laporte also noted that there have been challenges incurred by other municipal libraries that have used this program.

The Board agreed to do further research and bring this item forward at a future meeting.

b) CEO Performance Review

Board Member, Christine Joly and Chair, Joyce Effinger will meet to complete the required documents for the annual CEO Performance Review.

c) Ongoing Meeting Schedule

The Board discussed the need for a consistent meeting schedule. The following resolution was passed:

Motion No. 2025-58

Moved by Lauren Rooyakkers

Seconded by Christine Joly

THAT the East Ferris Public Library Board agrees to meet on the first Monday of each month, as per their previous meeting schedule.

CARRIED



13. Items for Council

Lauren Rooyakkers has a list of items that will be brought forward to Council at its next regular meeting of October 14th, 2025.

14. In-Camera (if required) – None for this session

15. Adjournment

Motion No. 2025-59

Moved by Christine Joly

Seconded by Lauren Rooyakkers

Motion to adjourn the meeting at 4:57 p.m. and meet again on November 3rd, 2025.

CARRIED

CHAIR

RECORDING CLERK