



RECREATION, PARKS AND CULTURE COMMITTEE MEETING MINUTES
July 15, 2025
East Ferris Council Chambers

PRESENT: Steven Trahan, Chair Wendy St. Denis
 Jessie Perron Kim Rose, Clerk
 Greg Kirton, Director of Community Services

EXCUSED ABSENT: Michelle St. Onge Donna St. Martin

OTHERS IN ATTENDANCE: None at this session.

1. Call to Order – Chair Trahan called the meeting to order at 3:32 p.m.

2. Adoption of Agenda

Motion No. 2025-07

Moved by Jessie Perron

Seconded by Wendy St. Denis

THAT the draft agenda circulated to the Recreation, Parks and Culture Committee dated the 30th day of January 2025, be hereby adopted as circulated.

CARRIED

3. Acceptance of Minutes of the Previous Meeting:

Motion No. 2025-08

Moved by Wendy St. Denis

Seconded by Jessie Perron

THAT the Minutes of the Regular Meeting of the Recreation, Parks and Culture Committee held on January 21st, 2025 be adopted as circulated.

CARRIED

4. Business Arising from the Minutes

None for this session.

5. Declarations of Conflict of Interest

None for this session.



6. Chair's Comments

Chair Trahan introduced himself to the Committee and noted that he was very happy to Chair, and represent Council. His goal for the Committee is to brainstorm, develop and promote events that residents are excited about year after year. Chair Trahan noted the importance of recognition events such as Volunteer Appreciation and Sports Hall of Fame.

7. Delegations to Committee

None for this session.

8. Committee Reports

None for this session.

9. Correspondence and Information Items

None for this session.

10. Action Items

None for this session.

11. Other Business

- a) **Committee Mandate:** Director of Community Services introduced the draft amended Terms of Reference and noted that in the recent past, the Committee has been starting to focus on the creation of new events for the Community. He feels that with a change in the composition of the Committee, now would be a good time to rebrand the mandate to add focus to high level events that reflect our community. The Director of Community Services noted that by doing so, it is anticipated that the budget for the Committee would need to increase to reflect the change.

Jessie Perron noted the importance of keeping 'Culture' as part of the mandate. Wendy St. Denis agreed and added that 'Parks' should remain as well.

Minor changes will be made to the draft Terms of Reference and will be brought forward to the next meeting for approval by the Committee and a recommendation to Council.

- b) **2025 Events Recap:** This item was deferred to the next meeting of the Committee for the Program Coordinator to present.



- c) **2026 Carnival:** Chair Trahan spoke to the Winter Carnival and suggested that the Municipality work with the Carnival Committee to facilitate activities and events that support the event. Municipal-run activities would amplify the already successful Carnival. Chair Trahan mentioned that at this time, the Municipality funds the annual fireworks which coincide with the event but would like to see more in terms of family-friendly activities. Ideas that were brought forward included water boiling, horse and buggy rides, fort building, etc. Members will research different ideas and bring them forward to the next meeting in order to begin planning.

It was noted that an increase in the Municipal events budget would be required.

The Committee agreed to invite the Chair of the Carnival Committee to its next meeting to open discussions.

Motion No. 2025-09

Moved by Jessie Perron

Seconded by Wendy St. Denis

THAT the Recreation, Parks and Culture Committee recommends to Council that the Municipality approves an event budget of \$5,000.00 for Municipal-led events for the 2026 Winter Carnival above and beyond the current budget for fireworks;

AND THAT Council considers a line item in future budgets for recreational activities that coincide with the Winter Carnival.

CARRIED

- d) **2026 Events and Activities Discussion:** Members were asked to think about additional events or changes to current events for the 2026 year. The Clerk will remind members to bring their ideas forward to the next meeting.

12. In Camera

Motion No. 2025-10

Moved by Wendy St. Denis

Seconded by Jessie Perron

THAT this meeting proceeds to In-Camera session at 4:09 p.m., under Section 239(2) (b) of the Municipal Act, 2001, S.O. 2001, C.25 in order to address a matter pertaining to a personal matter about an identifiable individual, including municipal or local board employees for the purpose of:

- a) 2025 Volunteer Appreciation Nominations



b) 2025 Sports Hall of Fame Nominations

CARRIED

Motion No. 2025-11

Moved by Jessie Perron

Seconded by Wendy St. Denis

THAT we do now adjourn this In-Camera meeting at 4:25 p.m. and return to our regular session.

CARRIED

13. Adjournment

Motion No. 2025-12

Moved by Wendy St. Denis

Seconded by Jessie Perron

THAT the Recreation, Parks and Culture Committee meeting adjourn at 4:27 p.m. and meet again on October 21st, 2025, or at the call of the Chair.

CARRIED

CHAIR

RECORDING CLERK