



THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS
SPECIAL COUNCIL MINUTES

May 8, 2025

PRESENT:	Lauren Rooyakkers, Deputy Mayor Terry Kelly, Councillor	Steven Trahan, Councillor Rick Champagne, Councillor
STAFF PRESENT:	Jason Trottier, CAO/Treasurer	Kim Rose, Clerk

1. Adoption of the Agenda

2025-119

Moved by Councillor Champagne

Seconded by Councillor Kelly

THAT the draft agenda presented to Council for the Special Meeting and dated the 8th day of May be hereby adopted as circulated.

Carried Deputy Mayor Rooyakkers

2. Declarations of Conflict of Interest - Pecuniary Interest Thereof

3. Correspondence and Information:

a. Pauline Rochefort

Letter of Resignation & Declaration of Vacancy

2025-120

Moved by Councillor Kelly

Seconded by Councillor Trahan

WHEREAS the Clerk for the Municipality of East Ferris received a letter of resignation from Mayor, Pauline Rochefort dated May 5th, 2025 vacating her seat under Sections 259 (1) d and 260 (1) of the Municipal Act; and

WHEREAS as Section 262(1) of the Act prescribes for the declaring of vacancies of office; and

WHEREAS Council must declare the seat of the Mayor as vacant prior to beginning the process of filling the vacancy;

NOW THEREFORE be it resolved that the Municipality of East Ferris acknowledges the letter of resignation submitted by Pauline Rochefort and formally declares the Mayor's seat as vacant.

Carried Deputy Mayor Rooyakkers

b. Report No: CLERK-2025-02 re: Council Vacancy Policy

2025-121
Moved by Councillor Champagne
Seconded by Councillor Kelly

WHEREAS Council declared the seat of the Mayor as vacant on May 8th, 2025;
and

WHEREAS Council is required to fill the vacancy of Mayor as per Section 263(5)
of the Municipal Act;

NOW THEREFORE be it resolved that the Council Vacancy Policy that
establishes the process for filling the seat of the Mayor be adopted as prepared;
and

FURTHER THAT Council resolves to fill the vacancy through Direct Appointment
of a Current Member of Council; and

FURTHER THAT Council directs the Clerk to proceed accordingly.

Carried Deputy Mayor Rooyakkers

- 4. **In-Camera Session**
None for this session.
- 5. **Resolution as a result of In-Camera Session (if any)**
None for this session.
- 6. **Adjournment**

2025-122
Moved by Councillor Kelly
Seconded by Councillor Trahan

THAT we do now adjourn this meeting at 10:19 a.m.

Carried Deputy Mayor Rooyakkers

Deputy Mayor
Lauren Rooyakkers

Clerk
Kim Rose