

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on November 28, 2018, at 345 Oak Street West, North Bay, Ontario.

PRESENT:

Nipissing District:

Central Appointee
Central Appointee
Central Appointee

Mac Bain
Stuart Kidd
Nancy Jacko (*Chairperson*)

Parry Sound District:

North Eastern Appointee
Western Appointee

Heather Busch
Don Brisbane
John D'Agostino

Public Appointees:

Gary Guenther
Mike Poeta (*Vice-Chairperson*)

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer
Management Administrative Assistant
Master of Public Health Student

Dr. Chirico
Shari McMillan
Dr. Carol Zimbalatti

REGRETS:

Central Appointee – Nipissing
Central Appointee – Nipissing
Eastern Appointee – Nipissing
Western Appointee – Nipissing
South Eastern Appointee – Parry Sound

Dave Butti
Tanya Vrebosch
Chris Jull
Guy Fortier
Les Blackwell

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

Nancy Jacko, Chairperson, called the Board of Health meeting to order at 5:58 p.m.

2.0 APPROVAL OF THE AGENDA

The agenda for the November 28, 2018, Board of Health meeting was reviewed and the following motion read:

Board of Health Resolution #BOH/2018/11/01 *Bain/D'Agostino

Be It Resolved, that the Board of Health Agenda, dated November 28, 2018, be approved.

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

John D'Agostino declared a conflict of interest with any business related to Mindoka Corp.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – September 26, 2018

The minutes from the September 26, 2018, Board of Health meeting were reviewed and the following motion read:

Board of Health Resolution #BOH/2018/11/02 *Busch/Guenther

Be It Resolved, that the minutes from the Board of Health meeting held on September 26, 2018, be approved as presented.

"Carried"

4.2

The minutes from the September 26, 2018, Board of Health meeting held in camera were reviewed and the following motion read:

Board of Health Resolution #BOH/2018/11/03 *Poeta/Kidd

Be It Resolved, that the in-camera minutes from the Board of Health meeting held on September 26, 2018, be approved as presented.

"Carried"

5.0 DATE OF NEXT MEETING

Date: Wednesday, January 23, 2019 - Tentative

Time: To be determined

Location: Nipissing Room, 345 Oak Street West, North Bay

6.0 BUSINESS ARISING

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

Dr. Chirico thanked all of the Board of Health members, particularly those who will not be returning, prior to presenting the [Medical Officer of Health Report](#) dated November 28, 2018, to the Board members for information purposes.

A question regarding the public relations specialist position was asked and answered.

A discussion ensued regarding the impacts of social media on health messaging and how social media can misconstrue some of that messaging. The Town of Parry Sound's election plebiscite regarding fluoridated drinking water and social media was noted as part of the discussion.

8.0 BOARD COMMITTEE REPORTS

8.1 Finance and Property Committee Meeting – November 28, 2018

Recommendations from a Finance and Property Committee meeting held prior to the Board of Health meeting were brought forward.

The following motion was read:

Board of Health Resolution #BOH/2018/11/04 *Brisbane/Poeta

Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2019 Board of Health Public Health Budget, as presented, with a total sharable base of \$13,867,867 and Total Expenses of \$20,493,473.

A recorded vote was requested.

Board member Heather Busch requested it be noted in the minutes that, while she has no issue with the budget proposed, she is not comfortable approving the 2019 budget proposal at this point in time, and therefore, would be abstaining from the vote.

Recorded Vote:

For:

Steward Kidd

Mike Poeta

Gary Guenther

John D'Agostino

Mac Bain

Don Brisbane

Nancy Jacko

Against:

"Carried"

The following motion was read:

Board of Health Resolution #BOH/2018/11/05 *Bain/Poeta

Whereas, the lease for the 17 Copeland Street, Burk's Falls, Ontario, space expired on September 30, 2018; and

Whereas, the current lease rate for rental of the space is \$2,120.78, plus applicable taxes, and

Whereas, negotiations resulted in a proposed \$200 monthly increase locked in for a term of 4 years (there have been no increases in rent since 2014), bringing the lease rate to \$2,320.78 monthly, plus applicable taxes; and

Whereas, the term of the lease extension would commence from October 1, 2018, until September 30, 2022, with the additional option of two one-year extensions with a rate to be determined at the time of exercising each option; and

Whereas, the landlord for 17 Copeland Street will be notified in writing of the lease extension to September 30, 2022, including the increase of rent to \$2,320.78, plus applicable taxes.

Now Therefore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve the extension of the lease at 17 Copeland Street, Burk's Falls, Ontario, from October 1, 2018, to September 30, 2022, with the increased rental rate of \$2,320.78 plus applicable taxes for the 4-year term, with the additional option of two one-year lease extensions.

"Carried"

9.0 CORRESPONDENCE

Board of Health correspondence listed in the attachment for this agenda item are available to Board members in the secure Board of Health online portal.

10.0 NEW BUSINESS

10.1 Board of Health Policies

Board of Health policies require review and renewal once every two years, with the exception of four Personnel policies.

The following Board policies were brought forward:

- Social Media Governance for Health Unit Accounts – B-P-010
- Organizational Planning – B-G-024

The following motion was read:

Board of Health Resolution #BOH/2018/11/06 *Poeta/Bain

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to and renewal of Social Media Governance for Health Unit Accounts – B-P-010, formerly Social Media – B-P-010, as presented; and

Furthermore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to and renewal of Organizational Planning – B-G-024, as presented.

“Carried”

10.2 Board of Health Legal Advisors – Revision

Revisions to the list of Board of Health approved legal advisors is required by resolution. An addition to the list of approved legal advisors was highlighted in the proposed motion.

The following motion was read:

Board of Health Resolution #BOH/2018/11/07 *Kidd/D’Agostino

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following legal advisors for the year 2018, as revised from #BOH/2018/01/10:

Corporate Legal Advisors:

- The Corporation of the City of North Bay
 - Lucenti, Orlando & Ellies LLP
 - Frank Williams & Associates

Enforcement Legal Advisors:

- Joseph D. Kennedy B.A., LL.B., C.S.
- The Corporation of the City of North Bay
- The Corporation of the Town of Parry Sound

Health Protection and Promotion Act (HPPA) Legal Advisors:

- Joseph D. Kennedy B.A., LL.B., C.S.
- Middlebro’ & Stevens LLP
- Larmer Strickland

Labour Relations Legal Advisors:

- Filion Wakely Thorup Angeletti LLP

and,

Furthermore Be It Resolved, that the North Bay Parry Sound District Health Unit may use additional legal advisors as directed by the Medical Officer of Health/Executive Officer, and approved by resolution at the next regular Board of Health meeting.

“Carried”

10.3 All Staff Holiday Celebration Luncheon Invitation

The All Staff Holiday Celebration Luncheon will take place on December 12, 2018; Board of Health received an invitation to attend as part of the meeting agenda package.

Board members interested in attending were asked to R.S.V.P. by November 29, 2018.

The following motion was read:

Board of Health Resolution #BOH/2018/11/08 *Poeta/D'Agostino

Whereas, the All Staff Holiday Season Celebration Luncheon will take place on December 12, 2018, from 12:30 p.m. to 2:00 p.m. at The Grande Event Centre, 300 Wyld Street, North Bay;

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes Board of Health member(s) to attend the Health Unit's All Staff Holiday Celebration Luncheon on Wednesday, December 12, 2018; and

Furthermore Be It Resolved, that the Board of Health approve Board of Health members' expenses related to attending the Holiday Season Celebration Luncheon in accordance with Board of Health Policy, B-F-004 – Remuneration.

"Carried"

11.0 ADJOURNMENT

The Board of Health Chairperson wished everyone a Merry Christmas and Happy New Year.

Having no further business, the Chairperson adjourned the Board of Health meeting at 6:33 p.m.

Original Signed by Nancy Jacko

2019-01-23

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2019-01-28

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)