

Municipality of East Ferris

Report to Council

Report No.: Fire Department-2019-01

Date: June 11, 2019

Originator: Frank Loeffen, Fire Chief

Subject: RFP EFFD 2019-01

RECOMMENDATION

That the Council for the Municipality of East Ferris accept the recommendation of the Fire Chief and enter into an agreement with Trans Canada Safety to supply Self Contained Breathing Apparatus (SCBA) and accessories as outlined in RFP EFFD 2019-01 and further that Council enters into a 5-year service agreement for annual testing of SCBAs.

BACKGROUND

Currently, the Fire Department has SCBA assemblies that had been purchased over the years, beginning in 2000, for the respiratory protection of its members during firefighting activities.

Due to the age of some units, suppliers no longer provide replacement parts when we have failures. This causes units to be removed from service for extended periods while sourcing parts from other departments. This reduces the availability of SCBAs to protect the members in the hazard zone.

The Fire Chief had presented a Capital Budget request to replace its aging SCBAs to Council on March 26th, 2019 and April 23rd, 2019 with an estimated cost of \$73,500 before taxes.

The request was approved through the Capital Budget process; therefore, a Request for Proposal (RFP) was prepared and sent out by the Fire Chief on May 21st, 2019 with a closing date of June 3rd, 2019 at 12:00 pm.

2 addendums were sent to remove 2- EBSS lines and quote a RIT pack and add quick connect for the bottles.

Three (3) RFPs were received by the submission deadline and opened publicly at the municipal office June 3rd, 2019 at 12:10 pm by Fire Chief Frank Loeffen in the presence of Deputy Mayor Michel Voyer, Municipal Clerk Monica Hawkins and Dependable Fire Equipment's Sales Representative Rick Van Balkom.

ANALYSIS/OPTIONS

The following proposals were received:

A.J. Stone Company	$\$133,887.00 + \$17,405.31 \text{ HST} = \$151,292.31$
Trans Canada Safety	$\$85,759.77 + \$11,148.77 \text{ HST} = \$96,908.54$
Dependable Fire Equipment	$\$123,355.12 + \$16,036.17 \text{ HST} = \$139,391.29$

Dependable Fire Equipment had submitted a second RFP that did not meet the addendum sent out on Wednesday, May 29th, 2019.

All submissions provide a detailed breakdown quotation for the equipment being proposed and have been reviewed by the Fire Chief.

Trans Canada Safety also provided the following cost estimate for a 1, 3 and 5 year service agreement:

1 year cost \$1,425.00;

3 year \$1,334.00/year; and

5 year \$1,253.50/year

Estimates do not include taxes.

FINANCIAL IMPLICATIONS

Trans Canada Safety's RFP submission was the lowest bid received but was higher than the funds approved in the Capital Budget. We issued an addendum to include quick connect air bottles and NFPA 2018 compliant units which increased the pricing received through the RFP process. In speaking with the Treasurer, this equipment was going to be funded by long-term debt; therefore, this purchase will not have a direct effect on this year's budget, but we will need to increase the amount of borrowing should we proceed with the purchase.

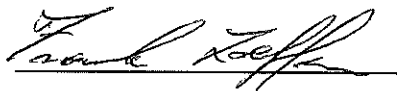
Funds required for the annual service agreement will be covered with funds available in the operating budget.

RECOMMENDED OPTION

The recommendation is to enter into an agreement with Trans Canada Safety to supply the Self Contained Breathing Apparatus (SCBA) and accessories as outlined in RFP EFFD 2019-01.

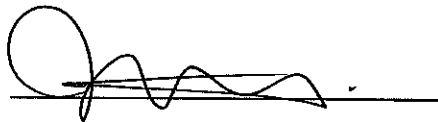
Furthermore, it is recommended that we enter into a 5-year service agreement for annual testing of the SCBAs with Trans Canada Safety.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Frank Loeffen", written over a horizontal line.

Frank Loeffen, Fire Chief

I concur with this report and recommendation:

A handwritten signature in black ink, appearing to read "Jason Trottier", written over a horizontal line.

Jason Trottier, CAO/Treasurer