



**MUNICIPALITY OF EAST FERRIS
COMMUNICATIONS COMMITTEE
November 18th, 2019 at 7:45 a.m.**

Call to Order

1. **Called to order** – Meeting called to order
2. **Approval of the agenda** – agenda approved
3. **Minutes of Sept. 16th, 2019** – minutes approved
4. **Declaration of Conflict of Interest/Pecuniary Interest** – None for this meeting
5. Correspondence and Information:
 - **public presentations (day-of) at council meetings (wanted to know if we've made any movement on that idea):** Committee discussed the presentations at Council meeting. Procedural By-law needs to be followed at meetings. If a member of the public wish to address Council on a matter at a Regular Meeting under Public Presentation and have not been placed on the agenda; a request can be made at the meeting and consent has to be received by all Council Members with the time line of 5 minutes
 - **Media Policy. Referred to Communications Committee from Council meeting, June 25th, 2019** - Committee reviewed the policy and feels that more needs to be added. Great samples were handed hand. CAO will review and circulate to the Committee prior to the next meeting in order to bring back to Council for approval
 - **follow-up regarding internal committee meeting minutes on the website** – Boards and Committees Policy will be brought to Council Special meeting scheduled for January 14th, 2020. It will be decided at that level regarding Internal Committees such as Fire Dept., Public Works, Communications etc. Communications Committee will add their input
6. **Other Business** – Discussion of the draft letter to NBMCA. More details to be added to the draft letter
7. **Next scheduled meeting:** December 16th, 2019 at 7:45 a.m.
8. **Adjournment** – Meeting adjourned at 8:50 a.m.