

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

TENTH Meeting of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on November 27, 2019 in the North Bay-Mattawa Conservation Authority Marc Charron Boardroom, 15 Janey Avenue North Bay, Ontario.

MEMBERS PRESENT:

Calvin, Township of	-	Dean Grant	(5:33pm – 6:30pm)
Chisholm, Township of	-	Nunzio Scarfone	(5:33pm – 6:30pm)
East Ferris, Municipality of	-	Pauline Rochefort	(5:33pm – 6:30pm)
Mattawa, Town of	-	Loren Mick	(5:33pm – 6:30pm)
Mattawan, Municipality of	-	Michelle Lahaye	(5:33pm – 6:30pm)
North Bay, City of	-	Chris Mayne	(5:33pm – 6:30pm)
North Bay, City of	-	Dave Mendicino	(5:33pm – 6:30pm)

MEMBERS ABSENT:

Bonfield, Township of	-	Jane Lagassie
Callander, Municipality of	-	Robb Noon
North Bay, City of	-	Simon Blakeley
Papineau –Cameron, Township of	-	Shelley Belanger
Powassan, Municipality of	-	Dave Britton

ALSO PRESENT:

Brian Tayler, CAO, Secretary-Treasurer
Crystal Barnes, Acting Area Supervisor, On-Site Sewage Systems
Paula Scott, Director, Planning & Development/Deputy CAO
Rebecca Morrow, Administrative Assistant
Shawn Kozmick, GIS Specialist
Sue Buckle, Manager, Communications & Outreach

1. Chairs Remarks

Chris Mayne welcomed everyone to the meeting and extended regrets on behalf of Jane Lagassie, Shelley Belanger, Robb Noon, Simon Blakeley and Dave Britton.

2. Approval of the Agenda

After discussion the following resolution was presented:

Resolution No. 91-19, Lahaye-Mick

THAT the agenda be approved as presented.

Carried Unanimously

3. Confirmation of Delegation(s)

No delegations.

4. Delegations

None

5. Adoption of Previous Minutes of October 23, 2019

After discussion the following resolution was presented:

Resolution No. 92-19, Mendicino-Grant

THAT the minutes from the October 23, 2019 meeting are adopted as presented.

Carried Unanimously

6. Declaration of Pecuniary Interest

None declared.

7. Section 28 Approvals

The members reviewed the reports. After discussion, the following resolutions were presented:

Resolution No. 93-19, Mick-Lahaye

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses report dated November 15, 2019 is received and appended to the minutes of this meeting.

Carried Unanimously

8. Spring Flooding Event

Brian Tayler presented the Spring Flooding event report to the members. After discussion, the members thanked Brian for his presentation and the following resolution was presented:

Resolution No. 94-19, Mendicino-Scarfone

THAT the financial costs of the spring 2019 Spring Flooding Event report dated November 21, 2019 is received and appended to the minutes of this meeting.

Carried Unanimously

9. Laurentian Ski Hill and Snowboarding Club Lower Lodge

Brian Tayler presented a brief background on the lower lodge of Laurentian Ski Hill and Snowboarding Club (LSHSC). He explained that the original lodge was built in 1961, and will soon need to be replaced. He further explained that a grant application and business case has been submitted to the Investing in Canada Infrastructure Program. After discussion, the members asked Brian to look into the insurance coverage for the lower lodge and report back to the Board of Directors. After further discussion, the members thanked Brian for his presentation and the following resolution was presented:

Resolution No. 95-19, Rochefort-Lahaye

THAT the Members support the application to the Investing in Canada Infrastructure Program to replace the Lower Lodge at Laurentian Ski Hill, and;

FURTHER THAT if the application is approved, the Member support moving forward with the project by incurring costs only after the 26.7% of the local share of funding has been confirmed.

Carried Unanimously

10. Program Presentation – GIS

Shawn Kozmick presented a visual presentation highlighting the GIS program. His presentation highlighted GIS Introduction, how GIS is used at the NBMCA, Generating Contours, 3D Mapping, LiDAR 2018 acquisition, COOP Ortho Imagery and the 2019 Flood Mapping 2019. After discussion, the members thanked Shawn for his presentation.

12. New Business

Brian Tayler brought forward the following items of New Business:

- Letter from the Municipality of East Ferris regarding the 2020 Budget and Levies
- An upcoming teleconference meeting with the Minister and staff of the Ministry of Environment Conservation and Parks on November 28, 2019
- Resignation of Joel Harrison, Water Resources Scientist

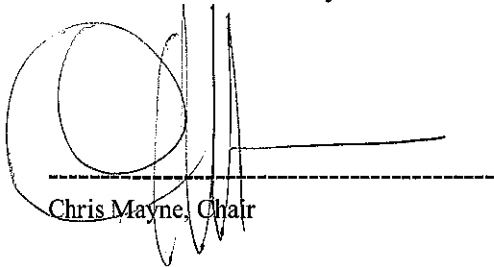
15. Adjournment (6:30p.m.)

As there was no further new business, the following resolution was presented:

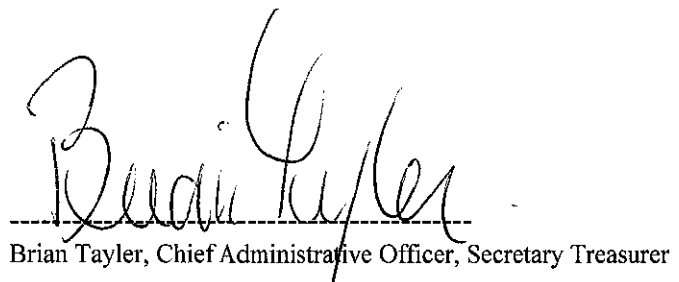
Resolution No. 96-19, Rochefort-Lahaye

THAT the meeting be adjourned, and the next meeting be held at 5:30 pm Wednesday December 18, 2019 at the Authority office, 15 Janey Avenue, North Bay, Ontario or at the call of the Chair.

Carried Unanimously



Chris Mayne, Chair



Brian Tayler, Chief Administrative Officer, Secretary Treasurer

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: November 15, 2019 PERMIT YEAR: 2019

File No.	Name of Applicant	Municipality	Legal Description/ Address	Name of Regulated Feature	Nature of Work	Date Complete Application Received	Development Interference with Wetlands and Alterations to Shorelines and Watercourses Permit No./Date of Issuance
RNB-19-68	R and D Palangio	North Bay	Pt Lot 10 and 11 Plan 55 50 Charles Street West	Lake Nipissing	To repair existing retaining wall	October 15, 2019	#110-19 October 23, 2019
RNB-19-67	M and R Purcell	North Bay	Pt Lots 18 and 163 Plan M-211 PCL 1952 WF 417 William St	Lake Nipissing	Repair to existing retaining wall	October 15, 2019	#111-19 October 23, 2019
RNB-19-70	D Mason and T Busch	North Bay	Plan M206 L 99 PCL 2606 F 1051 Premier Rd	Lake Nipissing	To construct shoreline erosion protection and buried rock revetment	October 15, 2019	#112-19 October 23, 2019
RNB-19-63	J Mark	North Bay	Pt. Lot 19, 20 Plan M-255 Parcel 133443 WF 419 Viceroy	Trout Lake	To construct an addition to the existing dwelling and a new deck	October 21, 2019	#113-19 October 23, 2019
RNB-19-71	S Cerisano	North Bay	Pt. Lot 36 Con 15 REM PCL 9310 Vacant Lot Birchs Road	Unevaluated wetland	To place fill behind existing berm	October 15, 2019	#114-19 October 23, 2019
RNB-19-69	City of North Bay	North Bay	Pt. Lot 20 Con B Plan NR2221 Pt Parts 1 and 3 Kinsman Trail off Milani Road	Chippewa Creek	To ditch, remove sand berm, extend existing culvert and create 2 rip rap swales to address overland drainage	October 17, 2019	#115-19 October 23, 2019

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: November 15, 2019 PERMIT YEAR: 2019

RCALL-19-13	Municipality of Callander	Callander	Municipal road allowance King Street and Toronto Street	Unnamed watercourse (Callander Creek)	To replace two existing culverts on Toronto St and King St	October 23, 2019	#116-19 October 31, 2019
RBO-19-09	J and J Hamilton	Bonfield	Con 6 Part 3 RP NR993 Part 13 36R5820 Part 3 REM PCL 13137 NIP 89 Lakeshore Road	Lake Nosbonsing	To construct a boathouse, relocate garden shed, place shoreline erosion protection and undertake drainage works on property	October 29, 2019	#117-19 October 31, 2019
RBO-19-07	J McBride	Bonfield	Pt lot 35 Con 10 Plan NR1586 Parcel 21722 NIP RP 36R7 13 Andrews Lane	Lake Talon	Construction of a new cottage	October 31, 2019	#118-19 November 5, 2019
RNB-19-74	City of North Bay	North Bay	Pinewood Park Drive – road right-of-way	Cooks Creek	Detour road construction	November 6, 2019	#119-19 November 8, 2019
RMATT-19-06	Ian Foster (Sid Turcotte Park)	Mattawa	Pt Lot 116 Part 120 Plan 7 Parcel 130-152 and 154-157 750 Mattawan Street	Mattawa River	Re-grade roads and campsites impacted by spring flooding. Install new water and electrical lines	November 14, 2019	#120-19 November 15, 2019

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: November 15, 2019 PERMIT YEAR: 2019

Amendments						
RPA-18-04	D Sigouin	Papineau Cameron	Pt. Lot 16 Con 14 Part 1 2 3 4 5 Parcel 36R 13814 West Street	Boom Lake	To construct a landing for access stairs and deck at shoreline	October 17, 2019 #92-18 Amendment #1 October 23, 2019
RNB-19-74	City of North Bay	North Bay	Pinewood Park Drive – road right- of-way	Cooks Creek	To replace existing culvert and de-water work area	November 11, 2019 #119-19 Amendment #1 November 13, 2019
RMATT-19-05	Martha Goodfellow	Mattawa	Pt Lot 2 Plan 1 E Range D 311 Pine Street	Mattawa River	To re-construct fence that was burned in fire	November 13, 2019 #97-19 Amendment #1 November 15, 2019

TO: The Chairman and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: CAO, Secretary Treasurer
Manager, Finance and Human Resources

DATE: November 21, 2019

SUBJECT: Financial Costs of the 2019 Spring Flooding Event

Background:

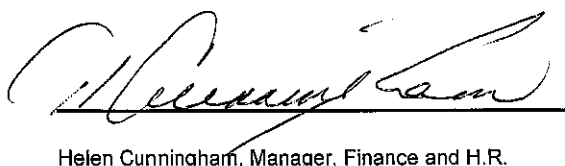
The spring of 2019 experienced flooding not seen for forty years. Staff were actively responding to the flood at Parks Creek and providing flood forecasts to the media and member municipalities. Flooding was severe throughout the watershed Wasi Lake, Lake Nipissing and the Lower Mattawa River experienced the severe conditions. Twenty seven watershed condition statements, watches and warnings were issued from late April to the middle of June.

Analysis:

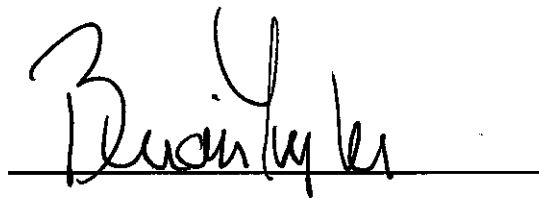
Financially the event put two of our program budgets into a deficit: Flood Control and Flood Forecasting. The statements are attached for your information.

The Parks Creek Backflood Control Structure operated for a period of 42 days at a cost of \$69,403.29 for materials, supplies and services. Salary costs are currently in the budget under other various program areas. The salary expenses have simply been transferred to the Flood Control and Flood Forecasting from other program areas.

The Parks Creek Structure benefits the City of North Bay. The Chair approached the City's Chief Financial Officer (CFO) to request the City to offset our additional expenses. A record of expenses and a written explanation for the request were provided to the CFO. The NBMCA has now been compensated for the cost of the operating the structure.



Helen Cunningham, Manager, Finance and H.R.



Brian Tayler, CAO Secretary Treasurer

Operation and Maintenance of Flood Control Structures

January 1, 2019 through November 21, 2019

	Jan - Nov 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3601 · FC-MNR Transfer Payment	44,245.01	84,750.00	(40,504.99)	52.21%
3604 · FC-General Levy	93,300.00	93,300.00	0.00	100.0%
3613 · FC-Other Revenue	71,906.29			
Total Income	209,451.30	178,050.00	31,401.30	117.64%
Gross Profit	209,451.30	178,050.00	31,401.30	117.64%
Expense				
3630 · FC-Wages Salary	118,760.72	91,688.00	27,072.72	129.53%
3632 · FC-Seasonal Wages	27,848.26	17,894.00	9,954.26	155.63%
3636 · FC-Salaried Benefits	40,039.78	28,536.00	11,503.78	140.31%
3641 · FC-Staff mileage & Expense	959.45			
3644 · FC-Taxes	10,617.78	10,505.00	112.78	101.07%
3645 · FC-Insurance	10,495.52	10,700.00	(204.48)	98.09%
3647 · FC-Repairs & Maintenance	2,849.28	400.00	2,449.28	712.32%
3660 · FC-Material & Supplies	38,342.99	650.00	37,692.99	5,898.92%
3662 · FC-Services	42,129.17	10,679.00	31,450.17	394.51%
3672 · FC-Hydro	3,744.40	500.00	3,244.40	748.88%
3673 · FC-Vehicle Gas	2,176.28	2,200.00	(23.72)	98.92%
3678 · FC-Internal Lease	3,854.16	4,298.00	(443.84)	89.67%
Total Expense	301,817.79	178,050.00	123,767.79	169.51%
Net Ordinary Income	(92,366.49)	0.00	(92,366.49)	100.0%
Net Income	(92,366.49)	0.00	(92,366.49)	100.0%

Flood Forecasting

January through October 2019

	Jan - Oct 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3801 · FF-MNR Transfer Payment	30,698.04	58,500.00	(27,801.96)	52.5%
3804 · FF-General Levy	65,881.00	65,881.00	0.00	100.0%
Total Income	96,579.04	124,381.00	(27,801.96)	77.6%
Gross Profit	96,579.04	124,381.00	(27,801.96)	77.6%
Expense				
3830 · FF-Wages Salary	105,654.88	84,049.00	21,605.88	125.7%
3836 · FF-Salaried Benefits	29,963.56	23,534.00	6,429.56	127.3%
3841 · FF-Staff Mileage & Expenses	1,225.33			
3842 · FF-Staff Certification & Traini	101.76	1,600.00	(1,498.24)	6.4%
3843 · FF-Telephone	5,813.70	7,500.00	(1,686.30)	77.5%
3847 · FF-Repairs & Maintenance	0.00	500.00	(500.00)	0.0%
3853 · FF-Advertising	51.26	300.00	(248.74)	17.1%
3860 · FF-Materials & Supplies	167.90	455.00	(287.10)	36.9%
3862 · FF-Services	2,498.03	2,300.00	198.03	108.6%
3873 · FF-Vehicle Gas	885.95	1,300.00	(414.05)	68.2%
3878 · FF-Internal Lease	1,812.82	2,843.00	(1,030.18)	63.8%
Total Expense	148,175.19	124,381.00	23,794.19	119.1%
Net Ordinary Income	(51,596.15)	0.00	(51,596.15)	100.0%
Net Income	(51,596.15)	0.00	(51,596.15)	100.0%