



### **East Ferris Municipal Office / Technical Advisory Ad-hoc Committee**

Meeting with Brian Bertrand, Bertrand Wheeler Architecture Inc.

December 17<sup>th</sup>, 2019 at 10:00 a.m. at the East Ferris Community Centre

PRESENT: Jason Trottier, Antoine Boucher, Frank Loeffen, Paul Gervais, Pauline Rochefort, Traven Reed, Greg Kanmacher, Brian Bertrand, Greg Kirton and Monica Hawkins

1. Call to order – meeting called to order at 10:00 a.m.
2. Adoption of the agenda – Agenda approved
3. Declaration of Conflict of Interest/Disclosure of Pecuniary Interest - None
4. Topics: Brian Bertrand took charge of the meeting in the discussions of the items below.
  - Master Plan Site Analysis
  - Master Plan Site Option Drawings
  - Functional Plan
  - Preliminary Sketches by Room
  - Final Schematic Design Drawings
5. Recommendations to Council: It is recommended to Council the following:
  - Master Plan Site Analysis Option #3 be selected as the top option for placement of Building;
  - Functional plan be approved for approximately 17,301 square feet;
  - Master Plan for entire site be approved as high-levy/preliminary plan;
  - Approval for agency diagram and
  - Approval for schematic/floor plan
6. Adjournment: Meeting adjourned at 11:30 a.m.

