



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS
REGULAR COUNCIL MEETING MINUTES**

January 28, 2020

PRESENT: Pauline Rochefort, Mayor
Mike Voyer, Deputy Mayor
Terry Kelly, Councillor

Erika Lougheed, Councillor
Steven Trahan, Councillor

STAFF PRESENT: Monica L. Hawkins, Clerk
Jason Trottier, CAO/Treasurer

1. Call to Order

Mayor Rochefort called the meeting to order at 6:00 p.m.

2. Adoption of Agenda

2020-20

Moved by Councillor Lougheed

Seconded by Councillor Trahan

THAT the draft agenda presented to Council and dated the 28th day of January, 2020 be hereby adopted as circulated.

Carried Mayor Rochefort

3. Accepting the Minutes of the Previous Meeting(s):

a. Approval of Minutes: Special Council Meeting and Regular Council Meeting of January 14th, 2020

2020-21

Moved by Deputy Mayor Voyer

Seconded by Councillor Kelly

THAT the minutes of the Special Meeting of Council and the Regular Meeting of Council held January 14th, 2020 be approved as circulated.

4. Business Arising from the Minutes

None for this session

5. Declarations of Conflict of Interest

None for this session

6. Chair's Comments:

Mayor Rochefort welcomed everyone in attendance. She advised that herself, Councillor Lougheed and CAO, Jason Trottier attended the ROMA Conference.

7. Delegations to Council:

None for this session

8. Committee Reports:

a. Public Works and Infrastructure Committee

1. Minutes of January 23rd, 2020

b. Community Emergency Management Committee

c. Fire and Emergency Services Committee

d. Planning Advisory Committee

e. Committee of Adjustment

f. Recreation, Parks and Culture Committee

1. Minutes of January 16th, 2020. Next Meeting - February 18th, 2020.

2. Resolution:

2020-22

Moved by Councillor Trahan

Seconded by Councillor Lougheed

WHEREAS the Parks, Recreation and Culture Committee recommended to Council to amend the Fees and Charges By-law No. 2019-22 to maintain Soccer Registration Fees for 2020 at the rate of \$75.00 per child, and \$70.00 for each additional child in the same family;

BE IT HEREBY RESOLVED that Council approves of this recommendation and that By-law No. 2019-22 be amended to reflect the change for the year 2020.

Carried Mayor Rochefort

- g. Economic Development Committee
- h. Communications Committee
- i. East Ferris Centennial Celebration Committee
- j. Municipal Office Project/Technical Advisory Committee

9. Board Reports:

- a. Library Board
- b. Police Services Board

10. Departmental Reports & Resolutions:

- a. Report No. PLAN-2020-01, Taran Lennard, Planning Intern; Greg Kirton, Manager of Planning and Economic Development

2020-23

Moved by Councillor Kelly

Seconded by Deputy Mayor Voyer

THAT Council of the Municipality of East Ferris accepts the recommendation from the Planning Intern and the Manager of Planning and Economic Development in Report No. PLAN-2020-01 and declare the road allowance surplus in accordance with the request made by Yvonne Vlietstra to allow for an application to be made to purchase lands.

Carried Mayor Rochefort

11. Notice of Motions

- a. Councillor Lougheed

Notice of Motion presented by Councillor Lougheed.

2020-24

Moved by Councillor Lougheed

Seconded by Councillor Trahan

WHEREAS it has been a year since the Council of the Municipality of East Ferris has been undertaking their Council meetings through e-Scribe software where their agenda and agenda packages are filtered through their tablets electronically;

AND WHEREAS after a year of implementation of the software, Council continue to receive paper copies of agenda items that have not met the deadline of the Procedural By-law;

AND WHEREAS these documents circulated at the time of the meeting are nowhere to be stored electronically in Council's tablet for ease of future access to documents and files from past meetings;

AND WHEREAS by being completely paperless the Municipality of East Ferris will reduce our carbon footprint with the consumption of paper and printing materials;

BE IT HEREBY RESOLVED that the Municipality of East Ferris, continue with the progress of electronic agendas and meetings and immediately proceed to paperless meetings;

AND FURTHER if Council Members wish to have items circulated with the agenda, it is the responsibility of the Councillor to abide with *Section 7.2, "Items for Inclusion on Agenda, under By-law No. 2019-03 as amended, a By-law to Govern the Proceedings of Council"* in order to foster effective communication and decision making in meetings with all documentation provided ahead of time.

2020-25

Moved by Deputy Mayor Voyer

Seconded by Councillor Kelly

AMENDMENT TO MOTION NO. 2020-24 PRESENTED BY DEPUTY MAYOR VOYER

WHEREAS it has been a year since the Council of the Municipality of East Ferris has been undertaking their Council meetings through e-Scribe software where their agenda and agenda packages are filtered through their tablets electronically;

AND WHEREAS after a year of implementation of the software, Council continues to "*add the words*": *at times* receive paper copies of "*add the words*": *information pertaining* to agenda items; ~~that have not met the deadline of the Procedural By-law;~~

AND WHEREAS these documents circulated at the time of the meeting are nowhere to be stored electronically in Council's tablet for ease of future access to documents and files from past meetings;

AND WHEREAS by "*add the words*": *continuing to strive to be* completely paperless the Municipality of East Ferris will reduce our carbon footprint with the consumption of paper and printing materials;

BE IT HEREBY RESOLVED that the Municipality of East Ferris, continue *"add the word": its with the progress of electronic agendas and meetings and immediately proceed to paperless meetings;*

AND FURTHER if Council Members wish to have items circulated with the agenda, it is the responsibility of the Councillor to abide with Section 7.2, "Items for Inclusion on Agenda" under By-law No. 2019-03 as amended, a By-law to Govern the Proceedings of Council in order to foster effective communication and decision making in meetings with all documentation provided ahead of time.

Carried Mayor Rochefort

2020-26

Moved by Councillor Trahan

Seconded by Deputy Mayor Voyer

AMENDMENT TO AMENDMENT OF MOTION NO. 2020-25 PRESENTED BY COUNCILLOR LOUGHEED

THAT amendment motion No. 2020-25 for paperless meetings presented by Deputy Mayor Voyer be amended to add after the word "meetings" in 4th paragraph: "and limit its use of paper as much as possible to urgent matters";

Carried Mayor Rochefort

12. By-laws:

13. Correspondence and Information Items:

a. AMO Communications

b. OGRA

Council approved to submit a request for delegation for the Minister of Children, Community and Social Services

c. South Shore Restoule Snowmobile Club

14. Action Items:

a. Approval of Correspondence and Information circulated with agenda

2020-27

Moved by Deputy Mayor Voyer

Seconded by Councillor Kelly

THAT Council acknowledge the correspondence and information as circulated with the agenda and dated the 28th day of January, 2020.

Carried Mayor Rochefort

- b. City of Woodstock

2020-28

Moved by Councillor Lougheed

Seconded by Councillor Trahan

THAT the Municipality of East Ferris supports the City of Woodstock's resolution passed at their December 12th, 2019 meeting, in their effort to lobby the Provincial and Federal Governments to ban single-use plastic handled shopping bags across the Province of Ontario;

AND THAT a copy of this resolution be circulated to the City of Woodstock and to the Minister of the Environment, Conservation and Parks.

Carried Mayor Rochefort

- c. Town of Deep River

2020-29

Moved by Councillor Kelly

Seconded by Deputy Mayor Voyer

THAT the Municipality of East Ferris supports the resolution passed from the Town of Deep River to write to the Premiers of Ontario, Saskatchewan and New Brunswick to express support for their decision to work together on the development of small modular reactor technology as a safe, low-carbon energy option;

AND FURTHER that a certified copy of this resolution be forwarded to the Town of Deep River.

Carried Mayor Rochefort

- d. Township of Perry

2020-30

Moved by Councillor Lougheed

Seconded by Councillor Trahan

THAT the Municipality of East Ferris supports the Township of Perry's resolution passed at their December 18th, 2019 meeting, in their effort to lobby the Provincial and Federal Governments to ban single-use disposable wipes;

AND THAT a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada, the Honourable Premier of Ontario, the Minister of the

Environment Conservation and Parks, the Minister of Municipal Affairs and Housing, the Association of Municipalities and our local MPP.

Carried Mayor Rochefort

- e. Regular Council Meeting, February 25th, 2020

2020-31

Moved by Deputy Mayor Voyer

Seconded by Councillor Kelly

WHEREAS Council Members will be attending the 2020 OGRA Conference being held in Toronto from February 23rd to February 26th, 2020;

BE IT HEREBY RESOLVED that the Regular Council Meeting scheduled for February 25th, 2020 be canceled in its entirety and that a Special Meeting of Council be scheduled in accordance with Section 240 of the Municipal Act, as amended at the call of the Chair if required.

Carried Mayor Rochefort

- f. South Shore Snowmobile Club

2020-32

Moved by Councillor Trahan

Seconded by Councillor Lougheed

THAT Council for the Municipality of East Ferris approves the Memorandum of Understanding with the Ontario Federation of Snowmobile Clubs between the Municipality of East Ferris and the South Shore/Restoule Snowmobile Club for the prescribed snowmobile trail land use permission;

AND THAT licensed trappers be permitted to use the snowmobile trails within the Municipality of East Ferris for trapping purposes without having to purchase a trail permit;

AND FURTHER that local residents of the Municipality be authorized to use the trails without a trail permit for fishing purposes only.

Carried Mayor Rochefort

15. Approval of Accounts Payable

2020-32

Moved by Councillor Kelly

Seconded by Deputy Mayor Voyer

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated January 28th, 2020 in the amount of \$158,601.37.

Carried Mayor Rochefort

16. Other Business

None for this session

17. In Camera

2020-33

Moved by Councillor Trahan

Seconded by Councillor Lougheed

THAT this meeting proceeds to In-Camera session at 7:16 p.m. in order to address matters pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried Mayor Rochefort

2020-34

Moved by Deputy Mayor Voyer

Seconded by Councillor Kelly

THAT this In-Camera meeting adjourned at 7:23 p.m. and Council return to their Regular Meeting of Council.

Carried Mayor Rochefort

18. Confirmatory By-Law

- a. 1st, 2nd and 3rd Reading, By-law No. 2020-07

2020-35

Moved by Councillor Lougheed

Seconded by Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from January 14th, 2020 to January 28th, 2020, BE READ a first, second and third time, passed and numbered 2020-07;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

19. Adjournment

2020-36

Moved by Councillor Kelly

Seconded by Deputy Mayor Voyer

THAT we do now adjourn at 7:24 p.m. and meet again on February 11th, 2020.

Carried Mayor Rochefort

Mayor

Pauline Rochefort

Clerk

Monica L. Hawkins