

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, February 26, 2020, at 345 Oak Street West, North Bay, Ontario.

PRESENT:

Nipissing District:

Central Appointee

Nancy Jacko

Central Appointee

Scott Robertson

Central Appointee

Tanya Vrebosch

Eastern Appointee

Dean Backer

Western Appointee

Dan Roveda

Parry Sound District:

North Eastern Appointee

Blair Flowers

South Eastern Appointee

Marianne Stickland

Western Appointee

Don Brisbane *(via teleconference)*

Public Appointees:

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Master of Public Health Student

Dr. Carol Zimbalatti

REGRETS:

Central Appointee – Nipissing District

Dave Butti

Central Appointee – Nipissing District

Stuart Kidd

Provincial Appointee

Gary Guenther

Provincial Appointee

Mike Poeta

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

Nancy Jacko, Board of Health Chairperson, called the Board of Health meeting to order at 5:22 p.m.

Don Brisbane joined the Board of Health meeting via teleconference.

2.0 APPROVAL OF THE AGENDA

The agenda for the February 26, 2020, Board of Health meeting was reviewed and the following motion was read:

Board of Health Resolution #BOH/2020/02/01 *Backer/Vrebosch

Be It Resolved, that the Board of Health Agenda, dated February 26, 2020, be approved, as presented.

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – January 22, 2020

The minutes from the Board of Health meeting held on January 22, 2020, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2020/02/02 *Flowers/Stickland

***Be It Resolved,** that the minutes from the Board of Health meeting held on January 22, 2020, be approved as presented.*

"Carried"

5.0 DATE OF NEXT MEETING

Date: April 24, 2020

Time: To be determined

Location: Nipissing Room, 345 Oak Street West, North Bay

6.0 BUSINESS ARISING

There was nothing under Business Arising

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

The [Report of the Medical Officer of Health](#) dated February 18, 2020, was presented to the Board of Health for information purposes.

Additional comments were provided to the Board on the COVID-19 situation, Public Health Modernization, and the ALPHA 2020 Winter Symposium.

8.0 COMMITTEE REPORTS

8.1 Personnel Policy, Employee and Labour Relations Committee

A Personnel Policy, Employee and Labour Relations Committee meeting was held prior to the Board of Health meeting; the following motion was read:

Board of Health Resolution #BOH/2020/02/03 *Vrebosch/Stickland

***Whereas**, Ontario Nurses' Association (ONA) collective agreement and the Ontario Public Service Employee Union's (OPSEU) collective agreement expired on March 31, 2020.*

***Now Therefore Be It Resolved**, that on the recommendation of the Personnel Policy, Labour/Employee Relations Committee that the Board of Health for the North Bay Parry Sound District Health Unit appoint Nancy Jacko and Scott Robertson as back-up if needed, as Board of Health representative(s) on the North Bay Parry Sound District Health Unit Negotiation Committee for 2020; and*

***Furthermore Be It Resolved**, that on the recommendation of the Personnel Policy, Employee and Labour Relations Committee that the Board of Health approve remuneration for this activity in accordance with Board of Health policy #B-F-004 – Remuneration, Board of Health Members.*

"Carried"

9.0 CORRESPONDENCE

Board of Health correspondence listed for the February 26, 2020, meeting is made available for review by Board members in the Board of Health online portal.

10.0 NEW BUSINESS

10.1 Board of Health Policies

Board of Health policies require review and renewal once every two years, with the exception of four Personnel policies which require annual review and renewal.

The following Board of Health policies were brought forward for review and approval:

- Code of Conduct – B-G-010
- Confidentiality of Information – B-G-004
 - Confidentiality Statement and Agreement Form – BF-G-004-01
- Conflict of Interest – B-G-003
 - Annual Conflict of Interest Declaration Form – BF-G-003-01
 - Subsequent Conflict of Interest Declaration Form – BF-G-003-02
- In Camera Meeting Proceedings – B-G-015
- Information Process for Meetings of Board of Health and Committees – B-G-013
- Notice and Attendance of Public at Board of Health and Committee Meetings – B-G-021
- Recognizing Community Partners – B-G-014
- Responding to Complaints Received by Board of Health Members – B-G-016

The following motion was read:

Board of Health Resolution #BOH/2020/02/04 *Flowers/Backer

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the following Board of Health policies and related forms that were up for review:

- *Revisions to Code of Conduct – B-G-010*
- *Revisions to Confidentiality of Information – B-G-004*
- *Addition of a new form, Confidentiality Statement and Agreement – BF-G-004-01*
- *Revision to Conflict of Interest – B-G-003*
- *Scheduled review of Annual Conflict of Interest Declaration form – BF-G-003-01*
- *Scheduled review of Subsequent Conflict of Interest Declaration form – BF-G-003-02*
- *Revisions to In Camera Meeting Proceedings – B-G-015*
- *Revision to Information Process for Meetings of Board of Health and Committees – B-G-013*
- *Revision to Notice and Attendance of Public at Board of Health and Committee Meetings – B-G-021*
- *Revision to Recognizing Community Partners – B-G-014*
- *Revision to Responding to Complaints Received by Board of Health Members – B-G-016*

“Carried”

10.2 Association of Local Public Health Agencies (alPha) 2020 Winter Symposium Report

A written report by the Board of Health Chairperson on the workshops attended, the update provided by the Chief Medical Officer of Health, and presentations provided at the alPha 2020 Winter Symposium was included for this agenda item.

There was a discussion expanding on the information provided in the written report.

10.3 District of Parry Sound Municipal Association Spring Meeting Invitation

Registration is now open for the May 1, 2020, District of Parry Sound Municipal Association meeting to be hosted by the Township of McMurrich/Monteith at the Sprucedale Community Centre.

The following motion was read:

Board of Health Resolution #BOH/2020/02/05 *Robertson/Stickland

Now Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes attendance of Board of Health members at the District of Parry Sound

Municipal Association (DPSMA) 2020 Spring meeting on May 1, 2020, at the Sprucedale Community Centre in the Township of McMurrich/Monteith; and

Further Be It Resolved, that expenses related to attending the DPSMA 2020 Spring meeting be paid in accordance with the Board of Health Remuneration Policy #B-F-004.

“Carried”

11.0 IN CAMERA

There was no in camera session.

12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6: 25 p.m.

Original Signed by Nancy Jacko

2020/04/22

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2020/04/22

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)