



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS
REGULAR COUNCIL MEETING MINUTES**

May 26, 2020

PRESENT: Pauline Rochefort, Mayor
Mike Voyer, Deputy Mayor
Terry Kelly, Councillor
Erika Lougheed, Councillor
Steven Trahan, Councillor

STAFF PRESENT: Monica L. Hawkins, Clerk
Jason Trottier, CAO/Treasurer

1. Call to Order

Mayor Rochefort called the meeting to order at 6:00 p.m.

2. Adoption of Agenda

2020-117

Moved by Councillor Lougheed

Seconded by Councillor Trahan

THAT the draft agenda presented to Council and dated the 26th day of May, 2020 be adapted as circulated.

Carried Mayor Rochefort

3. Accepting the Minutes of the Previous Meeting(s):

a. Minutes of Special Meeting and Regular Meeting of May 12th, 2020

2020-118

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT the Minutes of the Special meeting and the Regular Council meeting held May 12th, 2020 be approved as circulated.

4. Business Arising from the Minutes

None for this session

5. Declarations of Conflict of Interest

None for this session

6. Chair's Comments:

Mayor Rochefort welcomed everyone in attendance.

7. Delegations to Council:

None for this session

8. Committee Reports:

- a. Public Works and Infrastructure Committee
 - 1. Minutes of May 19th, 2020
- b. Community Emergency Management Committee
- c. Fire and Emergency Services Committee
- d. Planning Advisory Committee
- e. Committee of Adjustment
- f. Recreation, Parks and Culture Committee
- g. Economic Development Committee
- h. Communications Committee
 - 1. Next meeting - May 28th, 2020 at 11:30 a.m.
- i. East Ferris Centennial Celebration Committee
- j. Municipal Office Project/Technical Advisory Committee

9. Board Reports:

- a. Library Board
 - 1. Councillor Lougheed
 - 2020-119**
 - Moved by** Councillor Lougheed
 - Seconded by** Councillor Kelly

THAT Council approve the draft letter prepared by Councillor Lougheed to the Ontario Trillium Foundation and that the letter be forwarded on behalf of the Municipality.

Carried Mayor Rochefort

2. Minutes of Special Meeting, May 19th, 2020

b. Police Services Board

10. Departmental Reports & Resolutions:

11. Notice of Motions

a. Notice of motion prepared by Councillor Kelly

NOTICE OF MOTION PRESENTED BY COUNCILLOR KELLY

2020-120

Moved by Councillor Kelly

Seconded by Councillor Trahan

WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25 Section 224 outlines the role of Council, Section 225 the role of Head of Council, and Section 227 the role of municipal staff;

AND WHEREAS Section 227 of the *Municipal Act, 2001*, S.O. 2001, c. 25 states that "It is the role of the officers and employees of the municipality to implement council's decisions and establish administrative practices and procedures to carry out council's decisions; to undertake research and provide advice to council on the policies and programs of the municipality; and to carry out other duties required under this or any Act and other duties assigned by the municipality;"

AND WHEREAS Section 23.1 to 23.5 of the *Municipal Act, 2001*, S.O. 2001, c. 25 outlines the powers and duties that Council as a whole can delegate to certain persons or bodies;

AND WHEREAS the Corporation of the Municipality of East Ferris has a policy that governs the recruitment and selection of individuals for employment which requires prior approval of the Chief Administrative Officer;

AND WHEREAS the Corporation of the Municipality of East Ferris Procurement By-Law governs the procurement of goods, services or construction by staff and states that no member of Council shall independently approve the procurement of any goods, services or construction;

BE IT HEREBY RESOLVED that Council for the Municipality of East Ferris ensure that individual members of Council are following the said legislation and municipal policies by not independently enlisting the services of individuals to

perform work for or represent the municipality without the majority vote of Council.

Carried Mayor Rochefort

12. By-laws:

- a. By-law No. 2020-11, 3rd Reading

2020-121

Moved by Councillor Trahan

Seconded by Deputy Mayor Voyer

THAT By-law No. 2020-11 being a By-law to Establish and Regulate a Fire Department be read a third time and passed this 26th day of May, 2020;

AND THAT said By-Law be signed by the Mayor and Clerk, and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

- b. By-law No. 2020-17, 1st and 2nd Reading

2020-122

Moved by Councillor Kelly

Seconded by Councillor Lougheed

THAT By-law No. 2020-17 being a By-law to Govern the proceedings of Council, Local Boards and Committees of either, the Conduct of its member, the calling of the meetings and to establish Rules of Order be read a first and second time this 26th day of May, 2020.

Carried Mayor Rochefort

- c. By-law No. 2020-18, 1st and 2nd Reading

2020-123

Moved by Deputy Mayor Voyer

Seconded by Councillor Kelly

THAT By-law No. 2020-18 being a By-law to provide for the regulation of Open Air Burning in the Municipality of East Ferris be read a first and second time this 26th day of May, 2020.

Carried Mayor Rochefort

13. Correspondence and Information Items:

- a. Town of Grimsby
- b. Township of North Frontenac
- c. AMO Communications
- d. Callander Food Bank

14. Action Items:

- a. Approval of Correspondence and Information

2020-124

Moved by Councillor Kelly

Seconded by Deputy Mayor Voyer

THAT Council acknowledge the correspondence and information as circulated with the agenda and dated the 26th day of May, 2020.

Carried Mayor Rochefort

- b. Support of Resolution

2020-125

Moved by Councillor Trahan

Seconded by Councillor Kelly

THAT Council of the Municipality of East Ferris supports the letter from the Municipality of Callander sent to Hon. Caroline Mulroney, Minister of Transportation to request the assurance that they will pave the shoulder of Highway 94 in the same fashion as Hwy 654 from Wasi Corners to the Lansdowne intersection to allow for the safe usage for both bikes and pedestrians traffic.

Carried Mayor Rochefort

2020-126

Moved by Councillor Kelly

Seconded by Councillor Lougheed

THAT the Council of the Municipality of East Ferris supports the letter from the Town of Midland to The Right Honourable Justin Trudeau, Prime Minister of Canada to direct payment of federal funds to municipalities to waive property taxes for the Year 2020 - to financially help to alleviate the suffering from COVID-19 Pandemic.

Carried Mayor Rochefort

2020-127

Moved by Councillor Trahan

Seconded by Deputy Mayor Voyer

That Council for the Municipality of East Ferris supports resolution from the Township of Armour regarding high speed internet connectivity in rural Ontario.

Carried Mayor Rochefort

15. Approval of Accounts Payable

2020-128

Moved by Councillor Loughheed

Seconded by Councillor Kelly

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated May 26th, 2020 in the amount of \$145,827.71.

Carried Mayor Rochefort

16. Other Business

- a. Application to FCM - Green Municipal Fund - Feasibility Studies and Pilot Projects Program

2020-129

Moved by Councillor Kelly

Seconded by Councillor Trahan

WHEREAS the Corporation of the Municipality of East Ferris is in the process of designing and planning for the construction of a new municipal office and firehall;

AND WHEREAS the staff of the Corporation of the Municipality of East Ferris have been researching available funding programs that could assist us in financing this project;

AND WHEREAS the Federation of Canadian Municipalities (FCM) are accepting applications through their Green Municipal Fund Pilot Project: New Construction of Energy-Efficient Municipal Facilities funding stream for plans, feasibility studies and pilot projects;

AND WHEREAS this funding program funds projects that examine either the financial performance of environmentally proven initiatives, or the financial or environmental performance of a new initiative with an aim for a net zero energy performance and funds up to 50% of eligible costs to a maximum of \$175,000;

AND WHEREAS a feasibility study is a requirement to apply for funding through FCM's Green Municipal Fund Capital Project: New Construction of Energy-Efficient Facilities which provides a low-interest loan of up to \$5 million and a grant worth up to 15% of the loan to a maximum of 80% of eligible expenditures;

BE IT HEREBY RESOLVED that Council for the Municipality of East Ferris authorize staff to submit an application to FCM's Green Municipal Fund for a feasibility study with an upset limit cost to the municipality of \$10,000.

Carried Mayor Rochefort

17. In Camera (if required)

2020-130

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT this meeting proceeds In-Camera session at 7:02 p.m. in order to address a matter pertaining to:

- a proposed or pending acquisition or disposition of land by the municipality or local board;

Carried Mayor Rochefort

2020-131

Moved by Deputy Mayor Voyer

Seconded by Councillor Trahan

THAT we do now adjourn this In-Camera meeting at 7:26 p.m. and return to our regular session of Council.

Carried Mayor Rochefort

18. Confirmatory By-Law

- a. By-law No. 2020-19, 1st, 2nd and 3rd Reading

2020-132

Moved by Councillor Lougheed

Seconded by Deputy Mayor Voyer

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; **BE IT HEREBY RESOLVED THAT** a By-law to confirm the proceedings of Council from May

12th, 2020 to May 26th, 2020, BE READ a first, second and third time, passed and numbered 2020-19;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

19. Adjournment

2020-133

Moved by Deputy Mayor Voyer

Seconded by Councillor Kelly

THAT we do now adjourn at 7:28 p.m. and meet again on June 9th, 2020.

Carried Mayor Rochefort

Mayor

Pauline Rochefort

Clerk

Monica L. Hawkins