



**THE CORPORATION OF THE  
MUNICIPALITY OF EAST FERRIS**

**PUBLIC LIBRARY BOARD SPECIAL MEETING**

Minutes of the Virtual Public Library Board Special Meeting held August 20<sup>th</sup>, 2020

**PRESENT:** Joyce Effinger  
Elisha Sloan-Keats  
Kari Hanselman, Recording Clerk  
Christine Joly  
Emily Weiskopf-Ball

**EXCUSED ABSENT:** Erika Lougheed, Councillor

**OTHERS IN ATTENDANCE:**

**1. Adoption of the Agenda**

Motion No. 2020-79

Moved by Elisha Sloan-Keats

Seconded by Joyce Effinger

THAT the draft agenda circulated to the Board dated August 20<sup>th</sup>, 2020 be hereby adopted as circulated.

CARRIED

**2. Declarations of Conflicts of Interest – None for this session**

**3. Correspondence and Information:**

**a) Business Plan review**

The Board reviewed and updated Strategic Goal #1 (Improve Digital Literacy). Discussions were had regarding adding a line item in the budget for technology replacement. Along with an updated hardware inventory, the Board would also like to see a software/subscription inventory. The Board discussed the use of barcodes to control hardware, as well as the use of videos to troubleshoot hardware issues. Discussions were had regarding the format of the Strategic Plan.

Motion No. 2020-80

Moved by Joyce Effinger

Seconded by Elisha Sloan-Keats

Motion to set special meeting dates in order to complete the Strategic Plan review. (Action Item 2020-12)

CARRIED

#### **4. Adjournment**

Motion No. 2020-81

Moved by Chris Joly

Seconded by Emily Weiskopf Ball

Motion to adjourn the meeting at 5:07 p.m.

CARRIED

Next regular meeting scheduled for September 15<sup>th</sup>, 2020 at 4:00 p.m.

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CHAIR

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RECORDING CLERK