
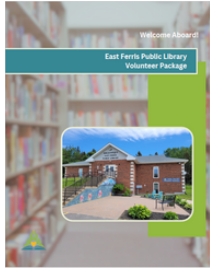





# CEO Report October 2024






## Progress Check

Completed  On track  On Hold 

Goals	Actions		Lead	Timing	Status
Community Engagement	CE1.3	Develop volunteer training plan	CEO	Fall 2024	
CE1 Cultivate a sense of ownership of the library	Created an onboarding package for volunteers, it highlights brief stats about the library, health and safety, volunteer policy, introduction to the staff, summary of strategic plan and a feedback questionnaire.				
CE2 Empower community leaders and advocates	CE2.2	Set up web page devoted to library FAQs	CEO	Winter 2024	
	Page is set up on the website ready to receive information				
CE3 Increase opportunities to collaborate with the community on services and programs	CE3.3	Increase awareness about the various feedback channels available	CEO	Summer 2024	
	We are going to time this with the mini polls and the fall mail out of the newsletter.				
	CE3.5	Create interactive mini-polls on socials, website and newsletter	CEO	Fall 2024	
	We are on track to get the paper newsletter out the first week of November.				









## Progress Check

Completed  On track  On Hold 

Goals		Actions	Lead	Timing	Status
<b>Digital Infrastructure and Collections</b>					
<b>DI1 Strengthen digital infrastructure</b>	<b>DI1.1</b>	Inventory and assess current digital infrastructure - hardware/software	CEO	Fall 2024	
	<b>DI1.2</b>	Develop budget plan to support sustainable upgrades	CEO Board	Winter 2024	
<b>DI3 Offer and promote a well balanced and inclusive collection</b>	<b>DI3.2</b>	Inventory and diversify user feedback methods	CEO	Fall 2024	
		Switched priority to the tech inventory, art display policy, fall newsletter and welcome package.			
	<b>DI3.4</b>	Inventory and promote our Library of Things	CEO	Spring 2025	
		Page started on the website for out library of things. So far: Victor Reader, Snowshoes, Park Passes, Fishing Rods, Tip ups, Knitting Loom, Portable DVD player, Projector, Board Games, Cake Pans and Binoculars.			
<b>Community Development</b>					
<b>ED1 Augment and promote support for local entrepreneurs</b>	<b>ED1.1</b>	Inventory and build technological capacity	CEO	Fall 2024	

## Progress Check

Completed  On track  On Hold 

Goals		Actions	Lead	Timing	Status
	ED1.4	Develop training opportunities for entrepreneurs	CEO	Fall 2024	
	ED1.5	Create info pamphlet for business owners	CEO	Fall 2024	
	ED1.7	Establish and facilitate a networking group for small business owners	CEO	Fall 2024	
	I'd like to get the a few loose ends completed before starting to focus on businesses.				
ED2 Establish a dedicated exhibit space for local artists/artisans/craftspeople	ED2.1	Create an art display policy	CEO Board	Summer 2024	
	ED2.2	Set up discovery portal on the website	CEO	Summer 2024	
	ED2.3	Evaluate and improve display area	CEO	Summer 2024	
ED3 Create opportunities to learn about the area	ED3.1	Set up info page about our area on the website	CEO	Fall 2024	
	A page has been set up on the website and we can start populating it.				
	ED3.2	Create a welcome package for people new to the area	CEO	Fall 2024	
	Winter 2024 might be more realistic				

## CEO Report October 2024 - Continued

The library applied for a grant through the International Dyslexia Association - Ontario Branch and received \$500 toward the purchase of decodable books. We have created a separate location in the library for these and they will receive a unique call number.

Mon.	Tues.	Wed.	Thurs.
<b>Costume Swap</b> all month long! 	<b>1</b> 1:00 pm Dementia Training 6:00 pm Heat Press Tutorial	<b>2</b> 11:30 am Book Bugs 2:00 pm Drop-In Homeschool 6:00 pm Jammies Night	<b>3</b> 
<b>7</b>	<b>8</b> 1:00 pm Dementia Training	<b>9</b> 11:30 am Book Bugs 2:00 pm Drop-In Homeschool 6:00 pm Jammies Night	<b>10</b> 6:30 pm Drop In Sewing Club
<b>14</b>	<b>15</b> 1:00 pm Dementia Training 6:00 pm DIY Wood Witch Hat	<b>16</b> 11:30 am Book Bugs 2:00 pm Drop-In Homeschool 6:00 pm Jammies Night	<b>17</b>
<b>21</b> 5:30 pm Cook Book Book Club	<b>22</b> 1:00 pm Dementia Training	<b>23</b> 11:30 am Book Bugs 2:00 pm Drop-In Homeschool 6:00 pm Jammies Night	<b>24</b> 6:30 pm Block of the Month Club
<b>28</b> 	<b>29</b>	<b>30</b> 11:30 am Book Bugs 2:00 pm Drop-In Homeschool 6:00 pm Jammies Night	<b>31</b> 

## What's happening in October?

The Staff came up with a great initiative and we have partnered with the Powassan, Bonfield, and Callander Public Libraries to cross promote our Halloween Costume swap.

All month long, the libraries will be collecting and displaying used Halloween costumes for people to pick up for free.

A great way to leverage multiple social media platforms, and promote each other.