



**RECREATION, PARKS AND CULTURE COMMITTEE MEETING MINUTES**  
**October 15<sup>th</sup>, 2024**  
**East Ferris Council Chambers**

**PRESENT:**      Jessie Perron                                      Wendy St. Denis  
                 Pauline Rochefort, Chair                      Kim Rose, Deputy Clerk  
                 Michelle St. Onge  
                 Greg Kirton, Director of Community Services

**EXCUSED ABSENT:**    Donna St. Martin

**OTHERS IN ATTENDANCE:**

- 1. Call to Order** – Chair Rochefort called the meeting to order at 3:30 p.m.
- 2. Adoption of Agenda**

Motion No. 2024-16

Moved by Jessie Perron

Seconded by Michelle St. Onge

THAT the draft agenda circulated to the Recreation, Parks and Culture Committee dated the 15<sup>th</sup> day of October, 2024 be hereby adopted as prepared.

CARRIED

- 3. Acceptance of Minutes of the Previous Meeting:**

Motion No. 2024-17

Moved by Wendy St. Denis

Seconded by Michelle St. Onge

THAT the Minutes of the Regular Meeting of the Recreation, Parks and Culture Committee held on July 16<sup>th</sup>, 2024 be adopted as amended.

CARRIED

- 4. Business Arising from the Minutes**

Chair Rochefort discussed the new Active Transportation cycling lanes on MacPherson Drive. Greg Kirton, Director of Community Services, noted that the installation of bike stations, decals and signage will be finalized in house by the Public Works Department.

- 5. Declarations of Conflict of Interest**

None for this session



**6. Chair's Comments**

None for this session.

**7. Delegations to Committee – None for this session.**

**8. Committee Reports – None for this session.**

**9. Correspondence and Information Items – None for this session.**

**10. Action Items**

**a) East Ferris Parks Commemorative Donation Program**

The Committee reviewed a report drafted by Jenna Cowden, Recreation Coordinator. The Committee agreed to make the following changes to the report:

- a) Include the East Ferris Memorial Park in the list of applicable parks;
- b) Include a "Tree Adoption" option;
- c) Include a process to review donation applications for approval that includes municipal staff and Council, and excludes the Parks, Recreation & Culture Committee;
- d) Ensure that the "Plaza Bench" is the only option for purchasing benches;
- e) Reduce the warranty on benches to 5 years;
- f) Include "at the discretion of the Municipality" for the warranty on trees.

The Committee passed the following resolution to be included on the Agenda for the November 12<sup>th</sup> Regular Meeting of Council.

**Motion No. 2024-18**

Moved by Jessie Perron

Seconded by Michelle St. Onge

Whereas the Recreation, Parks and Culture Committee reviewed the Commemorative Park Donation Program Report;

AND Whereas the Committee has provided input into the final document;

BE IT HEREBY RESOLVED THAT the Recreation, Parks and Culture Committee recommends to Council that the Commemorative Park Donation Program be adopted as presented.

CARRIED



**b) Light Up the Park**

The Committee discussed the annual Light Up the Park event. The event for 2024 will take place on Thursday, November 21<sup>st</sup> from 6:00 to 8:00 p.m. Staff will continue to finalize plans for the event, however, ideas for this year include: a bonfire with the EFFES, candy canes, music, Beavertails and sleigh rides. Staff also advised that additional lights will be installed on the trees in the Memorial Park prior to this event.

Motion No. 2024-19

Moved by Jessie Perron

Seconded by Wendy St. Denis

That the Parks, Recreation and Culture Committee recommends to Council that the annual tree-lighting event, “Light Up the Park” take place at Memorial Park on November 21<sup>st</sup>, 2024 from 6:00 – 8:00 p.m..

CARRIED

**11. Other Business**

- a) Activity Matching:** The Committee heard that the indoor walking initiative at the East Ferris Community Centre saw low numbers this summer. The Committee agreed that it is a good program and should be revisited in the Spring of 2025.

Staff will provide an update to the Committee at their next regular meeting on developments with bringing additional summer programming to the East Ferris Community Centre such as indoor volleyball and badminton.

- b) Meeting Schedule:** The Committee reviewed the 2025 Meeting Schedule.

- c) Active Transportation Update:** Chair Rochefort advised that there had been interest from residents in developing summer trails at the Wasi Ski Club. At this time, the residents have decided to re-evaluate.

**12. In Camera**

None for this session.



### 13. Adjournment

Motion No. 2024-20

Moved by Jessie Perron

Seconded by Michelle St. Onge

THAT the Recreation, Parks and Culture Committee meeting adjourn at 4:17 p.m. and meet again on January 21<sup>st</sup>, 2025, or at the call of the Chair.

CARRIED

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CHAIR

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RECORDING CLERK