



MINUTES OF PROCEEDINGS

REGULAR BOARD MEETING – MARCH 24, 2021
Directly following the Community Services Committee

MEMBERS PRESENT:

Councillor Terry Kelly (East Ferris)

Councillor Mark King - Chair (North Bay)

Councillor Chris Mayne (North Bay)

Councillor Dave Mendicino (North Bay)

Mayor Dan O'Mara (Temagami)

Councillor Dan Roveda Vice Chair (West Nipissing)

Councillor Scott Robertson (North Bay)

Councillor Bill Vrebosch (North Bay)

Mayor Jane Dumas (South Algonquin)

Mayor Dean Backer (East Nipissing)

Representative Amanda Smith (Unincorporated)

REGRETS:

Councillor Mac Bain – (North Bay)

STAFF ATTENDANCE:

Catherine Matheson, CAO

Marianne Zadra, Executive Coordinator and Communications

Melanie Shaye, Director of Corporate Services

David Plumstead – Manager Planning, Outcomes & Analytics

Justin Avery, Manager of Finance

Stacey Cyopeck, Director, Housing Programs

Pierre Guenette, Director, Housing Operations

Lynn Demore-Pitre, Director, Children's Services

Michelle Glabb, Director, Social Services and Employment

Dawn Carlyle, Project Manager

1.1 CALL TO ORDER

Resolution No. 2021-24

Moved by: Jane Dumas

Seconded by: Dan Roveda

Resolved THAT the Board of Directors accept the Roll Call as read by the Recording Secretary for the Regular Board meeting of March 24, 2021 at 2:03 PM.

The regular Board Meeting was called to order at 2:03 PM by Chair Mark King.

Carried.

1.2 DECLARATION OF CONFLICTS OF INTEREST

Councillor Dave Mendicino declared a conflict with items 8.4 and 8.5 due to a personal relationship with an employee of NMHHSS and Amanda Smith noted a conflict with items 8.2 and 8.3 as her employer is listed in both reports.

2.0 CHAIR'S REMARKS

The Chair welcomed everyone. He noted the funding received through SSRF Phase 2 and 3. He thanked Minister Clark for the generosity in funding. The Chair congratulated EMS on the successful bid for a three-year pilot project involving community paramedics and people awaiting or needing long- term care. He acknowledged local paramedics for responding to an unusually high number of emergency response calls over the weekend in North Bay.

3.0 ADOPTION OF THE AGENDA

Resolution No. 2021-25

Moved by: Amanda Smith

Seconded by: Dan O'Mara

Resolved THAT the Board accepts the agenda as presented.

Carried.

4.0 APPROVAL OF MINUTES

4.1 Resolution No. 2021-26-A

Moved by: Terry Kelly

Seconded by: Dave Mendicino

Resolved THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of February 24, 2021.

Carried.

4.2 Resolution No. 2021-26-B

Moved by: Scott Robertson

Seconded by: Chris Mayne

Resolved THAT the Board adopt the minutes of the proceedings of the Community Services Committee meeting of February 24, 2020.

Carried.

5.0 DELEGATIONS

There were no delegations.

6.0 CAO VERBAL UPDATE

Resolution No. 2021-27

Moved by: Jane Dumas

Seconded by: Dan Roveda

Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for March 24, 2021.

CAO Catherine Matheson provided an update on information items including a final draft of the Community Safety and Well-Being Plan for the City of North Bay to be delivered in June. As well, Mental Health and Addiction Funding through SSRF approved by the Board is being used for research on a harm reduction strategy through Public Health and a task force will support the development of this strategy. She informed the Board the 16 bed transitional housing project will open in the next few months. A policy on how the beds will be accessed will be brought forward. She also informed the Board that while the Rapid Housing Initiative applications were not successful in the first round, they will stand in the event there's more funding for another round of applications.

Carried.

7.0 CONSENT AGENDA – there were no consent agenda items.

8.0 MANAGER’S REPORTS

8.1 B06-21 One-year Review of DNSSAB By Laws

RESOLUTION: #2021-28

Moved by: Dan Roveda

Seconded by: Dave Mendicino

THAT the District of Nipissing Social Services Administration Board (DNSSAB) accepts the recommended General Business By-law (By-law #1) and Procedure By-law (By-law #2), including the amendment to section 14 Delegation, to replace the existing Procedural By-law 2020-01 as described in briefing note B06-21.

Corporate Services Director Melanie Shaye reviewed the proposed changes to the By-Law which sees one large By-Law broken down into two sections. She highlighted the changes to the Conflict of Interest Section in By-Law #1. Members agreed to change part of Section 14 - Delegations, changing the time-period for second delegations from the same party to one year rather than one term of the Board. The resolution was amended to include this change.

Carried.

8.2 HS15-21 SSRF Phase 3 *(Conflict for Dave Mendicino as previously noted for this item.)*

RESOLUTION: #2021-29

Moved by: Amanda Smith

Seconded by: Scott Robertson

Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the 2021 Investment Plan for the allocation of the Social Services Relief Fund Phase 3 as set out in the report HS15-21, and;

THAT the DNSSAB authorizes staff to reallocate funds throughout the 2021/22 fiscal year to programs/initiatives which will support the homelessness programs and reduce the risk of COVID amongst the homeless population and within congregate settings.

Housing Services Manager Stacey Cyopec reviewed how this funding will be used to support the low barrier shelter. Once costs for the shelter are finalized, other needs in the community will be identified through a process involving community groups and advisory boards. A full

reconciliation will be brought to the Board with a recommendation on how best to use the remainder of the funds.

Carried

[Scott Robertson excused himself from the meeting at 2:44 PM.]

8.3 HS16-21 SSRF Phase 2 - Additional Funding Allocation (*Conflict for Dave Mendicino as previously noted for this item.*)

RESOLUTION: #2021-30

Moved by: Terry Kelly

Seconded by: Dan O'Mara

Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives for approval report HS16-21 regarding the recommendations for the allocation of the Social Services Relief Fund Phase 2 - additional funding allocation.

Carried

8.4 HS13-21 2021-22 CHPI Investment Plan (*Conflict for Amanda Smith as previously noted for this item.*)

RESOLUTION: #2021-31

Moved by: Jane Dumas

Seconded by: Dan Roveda

Stacey noted that contracts expiring March 31st have been extended to September 30th.

Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves the 2021/22 Investment Plan for the allocation of the Community Homelessness Prevention Initiative as set out in the report HS13-21, and attached as Appendix A; and;

THAT the DNSSAB authorizes staff to reallocate funds throughout the 2021/22 fiscal year to programs/initiatives which will support the homelessness programs

Carried

8.5 B07-21 HCF Next Steps (*Conflict for Amanda Smith as previously noted for this item.*)

RESOLUTION: #2021-32

Moved by: Dan O'Mara

Seconded by: Terry Kelly

Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) reviews the options for distributing this year's Healthy Communities Fund (HCF) and approves option # 1 recommended by staff, to retain the \$170,000 funding and invest it where it is needed most in the community (similar to 2020/2021).

Carried.

8.6 EMS02-21 Community Paramedicine – LTC Funding

RESOLUTION: #2021-33

Moved by: Jane Dumas

Seconded by: Dave Mendicino

Resolved THAT the District of Nipissing Social Services Administration Board (DNSSAB) approves participation in a pilot project for the provision of Community Paramedicine for Long Term Care (CPLTC) for citizens across Nipissing District for the period ending 2024.

EMS Chief Rob Smith reviewed the \$3.2Million, three-year pilot project that will use four Community Paramedics and the work that will be done with people in their homes who need long-term care or are waiting for placement in long-term care. One member asked that at least one Community Paramedic of the team be bilingual.

Carried.

8.7 FA03-21 Board Honoraria

RESOLUTION: #2021-34

Moved by: Chris Mayne

Seconded by: Dan O'Mara

Resolved THAT the draft revisions to the Board Service Reimbursement policy, previously approved under resolution 2020-39, be approved by the District of Nipissing Social Services Administration Board (DNSSAB) as presented in report FA03-21.

Carried.

9. NEW BUSINESS

There was no new business.

10. NEXT MEETING DATE

Wednesday, April 28, 2021

11. ADJOURNMENT

Resolution No. 2021-35

Moved by: Terry Kelly

Seconded by: Jane Dumas

Resolved THAT the Board meeting be adjourned at 3:10 PM.

Carried.

MARK KING
CHAIR OF THE BOARD

CATHERINE MATHESON
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator



MINUTES OF PROCEEDINGS

**COMMUNITY SERVICES COMMITTEE MEETING
WEDNESDAY, MARCH 24, 2021
12:00 PM VIA ZOOM**

MEMBERS PRESENT:

Mayor Dean Backer (East Nipissing)
Mayor Jane Dumas (South Algonquin)
Councillor Terry Kelly – (East Ferris)
Councillor Mark King – (North Bay)
Councillor Chris Mayne (North Bay)
Councillor Dave Mendicino - Vice Chair (North Bay)
Mayor Dan O'Mara (Temagami)
Councillor Scott Robertson (North Bay)
Councillor Dan Roveda - Chair (West Nipissing)
Representative Amanda Smith (Unincorporated)
Councillor Bill Vrebosch (North Bay)

REGRETS:

Councillor Mac Bain – (North Bay)

STAFF ATTENDANCE:

Catherine Matheson, CAO
Marianne Zadra, Executive Coordinator and Communications
Melanie Shaye, Director of Corporate Services
Michelle Glabb, Director of Social Services and Employment
Lynn Demore-Pitre, Director Children's Services
Stacey Cyopeck, Director, Housing Programs
Pierre Guenette, Director, Housing Operations
Robert Smith, EMS Chief
Justin Avery, Manager of Finance
Dawn Carlyle, Project Manager

David Plumstead – Manager Planning, Outcomes & Analytics

1.1 CALL TO ORDER

The Community Services Committee was called to order at 12:02 PM by Chair Dan Roveda.

1.2 DECLARATION OF CONFLICTS OF INTEREST

Dave Mendicino declared a conflict for Consent Agenda items 5.4. and 5.5.

2.0 CHAIR'S REMARKS

The Chair welcomed everyone.

3.0 ADOPTION OF THE AGENDA

RESOLUTION: #CS04-2021

MOVED BY: Mark King

SECONDED BY: Jane Dumas

That the agenda for the Community Services Committee is accepted as presented.

Carried.

4.0 DELEGATIONS

4.1 Near North Landlords Association and LIPI - Low income People Involvement of Nipissing's Housing & Homelessness Covid Recovery Response Plan - Lana Mitchell and Tricia Marshall

The Chair reminded the presenters about the 10-minute time allotment.

Tricia Marshal and Lana Mitchell presented the results of surveys they conducted regarding the number of tenants who may be at risk of losing their housing, particularly as a result of impacts from the pandemic. On behalf of LIPI, Lana Mitchell proposed a Covid Recovery Response pilot to mitigate the effects of rent arrears.

The Chair thanked the presenters, and indicated staff will analyze the evidence offered in the delegation, consult with community partners and then come back with a report to the committee.

5.0 CONSENT AGENDA

Items 5.1, 5.3, 5.4 and 5.6 were pulled from the agenda for further discussion. Dave

Mendicino noted conflicts for items 5.4 and 5.5.

RESOLUTION #CSC05-2021

MOVED BY: Dan O'Mara
SECONDED BY: Bill Vrebosch

That the Committee receives for Consent Agenda items 5.2 and 5.5.

5.2 SSE02-21 Canadore PSW Program Update - an update on the Personal Support Worker collaboration with Canadore College.

5.5 HS14-21 Housing and Homelessness Service Eligibility - information on service eligibility for district Housing and Homelessness programs, and methods to be used to manage shelter capacity and resources. (Conflict for Dave Mendicino noted.)

Carried.

5.1 SSE03-21 Reloadable Payment Card
RESOLUTION #CSC05-2021-A

That the Committee receives for information purposes item 5.1 SSE03-21 Reloadable Payment Card.

MOVED BY: Scott Robertson
SECONDED BY: Mark King

Ontario Works and Employment Director Michelle Glabb indicated that the Reloadable Payment Card (RPC) is part of a provincial strategy for harder to serve clients who don't have bank accounts. RPC works like a debit card. Direct Bank Deposit (DBD) is also being widely used. Staff will continue to promote both RPC and DBD as both methods of receiving benefits are less risky for recipients than paper cheques.

Carried.

5.3 HS11-21 Coordinated Access and PiT
RESOLUTION #CSC05-2021-B

That the Committee receives for information purposes item 5.3 HS11-21 Coordinated Access and PiT.

MOVED BY: Bill Vrebosch
SECONDED BY: Jane Dumas

Housing Programs Director Stacey Cyopeck explained the implementation of HIFIS 4.0, which includes a by-name list, will be fully implemented by April 2022. She added that

the provincial Point in Time count of homeless individuals was put on hold until a by-name list could be established for the 2021 enumeration. Matters of confidentiality are being worked out through the data providers and a data sharing agreement. Coordinated access ensures a person gets the services they need.

Carried.

**5.4 HS10-21 Shelter Update – Dave Mendicino’s conflict is noted.
RESOLUTION #CSC05-2021-C**

That the Committee receives for information purposes item 5.4 HS10-21 Shelter Update

MOVED BY: Jane Dumas
SECONDED BY: Dan O’Mara

Stacey presented the charts contained in the report that show the relationship between temperatures and the lockdown to attendance, overflow, and capacity at various shelter sites since the pandemic started.

Carried.

**5.6 EMS03-21 EMS Response Times
RESOLUTION #CSC05-2021-D**

That the Committee receives for information purposes item 5.6 EMS03-21 EMS Response Times

MOVED BY: Amanda Smith
SECONDED BY: Dave Mendicino

EMS Chief Robert Smith explained Response Time Standard Reporting that is required by the province every year by March 31. He also reviewed the Canadian Triage Acuity Scale and the numbers representative of the Nipissing District. In response to a question about non-emergent transfers, Rob indicated that DNSSAB is trying to access ministry funding to operate similar systems to what’s more common in Southern Ontario, which often don’t require a paramedic in the vehicle. He also indicated he will be reviewing when the best time is for on-call and on-site staffing.

Carried.

6.0 MANAGERS’ REPORTS

6.1 IN CAMERA

RESOLUTION: #CSC06-21

That the committee move in-camera at 1:14 PM to discuss a matter involving labour relations and negotiations. Moved by Jane and mark. Bill noted a conflict with the Labour Relations item.

MOVED BY: Jane Dumas
SECONDED BY: Mark King

Carried.

[In camera minutes are filed separately.]

6.2 ADJOURN IN CAMERA

RESOLUTION: #CSC07-21

That the committee adjourn in-camera at 1:42 PM

MOVED BY: Scott Robertson
SECONDED BY: Mark King

7.0 OTHER BUSINESS

There was no other business.

8.0 NEXT MEETING DATE

Wednesday, March 24, 2021

9.0 ADJOURNMENT

RESOLUTION #CS03-2021

Moved by: Scott Robertson
Seconded by: Terry Kelly

***Resolved* That the Community Services Committee meeting be adjourned at 1:43 PM.**

The Chair indicated the next meeting, DNSSAB Board, would begin after a 10-minute break.

Carried.

DAN ROVEDA
CHAIR OF THE COMMITTEE

CATHERINE MATHESON
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator