



**MUNICIPALITY OF EAST FERRIS  
COMMUNICATIONS COMMITTEE MEETING HELD  
Tuesday, September 7, 2021 at 11:00 a.m.**

**PRESENT:** Erika Lougheed, Pauline Rochefort, Jason Trottier and Monica Hawkins

1. **Called to order** - Meeting called to order at 11:01
2. **Approval of the agenda** - Agenda approved as prepared
3. **Minutes of April 19th, 2021** - circulated through council meeting agenda - Minutes approved as they were circulated at the Council meeting
4. **Declaration of Conflict of Interest/Pecuniary Interest** - None for this session
5. Correspondence and Information:  
No correspondence received
6. Other Business - Referred from last meeting
  - a) **Strategic Plan 2021 Progress Review:** Committee reviewed the progress report as presented and some comments and changes were brought forward. From the survey results, it was noticed that there was a lot of "unsure" which would be worthy of discussions. Committee will be referring a Draft copy to Council for Special Meeting of Council for review and approval.
  - b) **Items for next quarterly newsletter (October)** - on going items - Medical Centre, Municipal Office, Hockey season, Centennial Celebration, Members of the Fire Dept - 20-year award
  - c) **Complaint and Service Request Handling Policy Review and Feedback (Draft):** Committee reviewed the draft policy, requested some changes be made, such as annual reporting to Council. The policy will be brought forward to Council meeting for review and recommendation for approval.
7. Next scheduled meeting: Monday, October 18th, 2021 at 11:00 a.m.
8. Adjournment