

PUBLIC LIBRARY BOARD MEETING

Minutes of the Virtual Public Library Board Meeting of October 4th, 2021

PRESENT: Joyce Effinger
Donna St. Martin
Erika Lougheed, Councillor
Kari Hanselman, Recording Clerk

Christine Joly
Elisha Sloan-Keats
Jennifer Laporte, CEO

EXCUSED ABSENT: None

1. Call to Order – Meeting called to order at 4:00 p.m.

Chair Joly opened the meeting by acknowledging that the land on which we gather is the traditional territory of the Nipissing First Nation Anishnabe and this territory is covered by the Robinson-Huron and Upper Canada Treaties. The Board discussed East Ferris being part of Algonquin territory. CEO will look into it and bring information back to the next meeting.

2. Adoption of the Agenda

Motion No. 2021-47

Moved by Joyce Effinger

Seconded by Donna St. Martin

THAT the draft agenda circulated to the Board and dated October 4th, 2021 be hereby adopted as circulated.

CARRIED

3. Accepting the Minutes of the Previous Meeting(s):

Motion No. 2021-48

Moved by Chris Joly

Seconded by Erika Lougheed

THAT the Minutes of the Public Library Board Meeting held September 13th, 2021 be adopted as amended.

CARRIED

4. Business Arising from the Minutes: None for this session

5. Declaration of Conflict of Interest: None for this session

6. Board Reports

a) CEO Report

The Board discussed the CEO Report. Confirmation has been received from OLS that anyone attending an event or program at the library must show proof of vaccination. The library is continuing with their current hours through October. Hours will be re-evaluated once the arena opens. The pandemic has affected the book supply chain meaning the library will have fewer new titles on the shelves. The library has volunteered to participate in the 2021 Nipissing Counts, a district wide Point-in-time count and survey of

individuals experiencing homelessness.

Motion No. 2021-49

Moved by Donna St. Martin

Seconded by Elisha Sloan-Keats

Motion to approve the CEO Report dated October 4th, 2021

CARRIED

7. Correspondence and Information Items

Chair Joly advised she listened in on a learn HQ session and learned some valuable information.

8. Communication: None for this session

9. Action Items

- a) **2021-01 Accessibility Standards** - This Action item is now complete.

10. Approval of Accounts Payable and Financial Reports

Motion No. 2021-50

Moved by Elisha Sloan-Keats

Seconded Erika Lougheed

Motion to approve the accounts payables as per the Cheque Register dated August 1st, 2021 through August 31st, 2021 and the Financial Statements dated August 1st, 2021 through August 31st, 2021.

CARRIED

11. Other Business

a) Municipal History Archiving

Councillor Lougheed suggested the library may be a good place to store and keep municipal archival documents. The Board discussed what this would entail and what would be needed to facilitate this request, such as training and costs. The Board passed the following resolution regarding municipal history archiving:

Motion No. 2021-51

Moved by Joyce Effinger

Seconded by Elisha Sloan-Keats

THAT the CEO prepare a report outlining what is required to facilitate the request for the library to be the hub for municipal history archiving (Action Item 2021-02).

CARRIED

b) Resiliency Community Fund grant

The Board discussed the funding opportunity. CEO advise the deadline to apply is December 8th, but would like to submit sooner.

Motion No. 2021-52

Moved by Chris Joly

Seconded by Joyce Effinger

THAT the East Ferris Public Library Board supports the submittal of a grant application to the Ontario Trillium Foundation Resilient Communities Fund by the CEO in order to procure equipment or renovate spaces to meet the needs of the East Ferris Public Library to be able to safely deliver its programs and services, and/or to adopt to new ways of working.

CARRIED

c) Approval of Statutory Holiday list

The Board discussed the list of statutory holiday days provided by the CEO. The library was open this past Thursday on National Day for Truth and Reconciliation. The Board had concerns that if this day were to be approved as a stat going forward, that patrons would not have access to information regarding truth and reconciliation on the holiday. The Board agreed a concerted effort would be needed to get information out to the public prior to the holiday. This item will be brought to the next Board meeting for further discussion.

12. In-Camera: None for this session

13. Adjournment

Motion No. 2021-53

Moved by Joyce Effinger

Seconded by Erika Lougheed

Motion to adjourn the meeting at 4:57 p.m.

CARRIED

Next Regular Meeting scheduled for November 1st, 2021 at 4:00 p.m.

CHAIR

RECORDING CLERK

List of Actions

Action 2021-01	Administration CEO to ensure library is up to date with accessibility standards -Updated to include information on the law and timelines	Completed
Action 2021-02	Administration CEO to look into what is required for municipal history archiving	BF Dec2021/Jan2022