



## **PARKS, RECREATION & CULTURE SPECIAL COMMITTEE MEETING**

**Electronic Meeting - Virtual  
October 14<sup>th</sup>, 2021**

**PRESENT:** Rick Champagne, Committee Chair                      Rob Currie  
                 Bill Ramore    Wendy St. Denis  
                 Ronald Roy

**STAFF**                      Tom Slack, Manager of Recreation & Facilities  
**PRESENT:**              Kari Hanselman, Deputy Clerk

**ABSENT:**              Gerald Brochu

### **1. Call to Order**

Committee Chair, Rick Champagne called the meeting to order at 1:30 pm and welcomed everyone in attendance.

### **2. Adoption of Agenda**

Adoption of the Agenda as follows:

**2021-01**

**Moved by** Rob Currie

**Seconded by** Wendy St. Denis

THAT the draft agenda presented to the Recreation, Parks and Culture Committee and dated the 14<sup>th</sup> day of October, 2021 be hereby adopted as circulated.

**Carried Chair, Rick Champagne**

### **3. Accepting the Minutes of the Previous Meeting(s):**

Adoption of the Minutes as follows:

**2021-02**

**Moved by** Ronald Roy

**Seconded by** Rob Currie

THAT the draft minutes presented to the Recreation, Parks and Culture Committee dated the 18<sup>th</sup> day of May, 2021 be hereby adopted as circulated.

**Carried Chair, Rick Champagne**

### **4. Business Arising from the Minutes: None for this session**

5. **Declarations of Conflict of Interest:** None for this session

6. **Chair's Message**

Committee Chair, Rick Champagne thanked everyone for their time. There should be an application coming forward soon for the vacant position on the committee. Ice rentals have started so things are a bit hectic at the arena. The pickleball and tennis courts look good.

7. **Delegations to Committee:** None for this session

8. **Committee Reports:** None for this session

9. **Correspondence and Information Items:**

a) Active Transportation Task Force – Report #2, #3, #4

This was just an information item for the Committee. No discussion was had.

10. **Action Items:**

a) **Master Plan for Sports, Recreation & Culture – UQO**

**2021-03**

**Moved by** Wendy St. Denis

**Seconded by** Bill Ramore

THAT the Recreation, Parks and Culture Committee recommends to Council that the Parks & Recreation Master Plan created by the University of Quebec be held onto by the Recreation Department as a resource only, for future reference should the Municipality wish to pursue a more current Parks & Recreation Master Plan.

**Carried Chair, Rick Champagne**

b) **Fees & Charges By-law**

**2021-04**

**Moved by** Bill Ramore

**Seconded by** Rob Currie

THAT the Recreation, Parks and Culture Committee recommends to Council that the Draft Amendments made to the Facility Fee Policy and amendments to Schedule 'A' Recreation, Parks and Facilities Fees of By-law No. 2019-22 be hereby adopted as circulated.

**Carried Chair, Rick Champagne**

**c) Advertising Program**

The signs on the boards are currently down due to the construction. Arena staff will reach out to current businesses. The curling club leases their space, so are not included in this program.

**2021-05**

**Moved by** Bill Ramore

**Seconded by** Wendy St. Denis

THAT the Recreation, Parks and Culture Committee recommends to Council that the Draft Advertising Program be hereby adopted as circulated.

**Carried Chair, Rick Champagne**

**d) DRAFT – Ice Allocation Policy**

The committee discussed adding a percentage amount to the number of East Ferris residents the ice is rented to. The Committee decided to leave the wording as is an re-evaluate prior to next year's season.

**2021-06**

**Moved by** Rob Currie

**Seconded by** Wendy St. Denis

THAT the Recreation, Parks and Culture Committee recommends to Council that the DRAFT Ice Allocation Policy be hereby adopted as circulated.

**Carried Chair, Rick Champagne**

**11. Other Business:**

The Committee had a round table discussion. Mr. Roy mentioned doing an annual review of all policies. Mr. Slack advised patrons will enter the arena through the side door and exit through the front. Mrs. Paul from the Municipal Office is now working at the arena in the mornings.

**12. In Camera: *(if required)***

None for this session.

**13. Adjournment.**

**2021-07**

**Moved by** Wendy St. Denis

**Seconded by** Rob Currie

THAT we do now adjourn this meeting at 1:59 p.m. and meet again on November 16<sup>th</sup>, 2021.

**Carried Chair, Rick Champagne**