



## MINUTES OF PROCEEDINGS

### FINANCE AND ADMINISTRATION COMMITTEE MEETING WEDNESDAY, DECEMBER 15, 2021 12:30 PM VIA ZOOM

#### **MEMBERS PRESENT:**

##### **Councillor Mark King - Chair (North Bay)**

Councillor Chris Mayne (North Bay)

Councillor Dave Mendicino (North Bay)

Mayor Dan O'Mara (Temagami)

Mayor Jane Dumas (South Algonquin)

##### **Councillor Dan Roveda - Vice Chair (West Nipissing)**

Councillor Mac Bain – (North Bay)

Councillor Bill Vrebosch (North Bay)

Mayor Dean Backer (East Nipissing)

Representative Amanda Smith (Unincorporated)

Councillor Scott Robertson (North Bay)

#### **REGRETS**

#### **STAFF ATTENDANCE:**

Catherine Matheson, CAO

Marianne Zadra, Executive Coordinator and Communications

Melanie Shaye, Director of Corporate Services

Michelle Glabb, Director of Social Services and Employment

Lynn Demore-Pitre, Director Children's Services

Stacey Cyopeck, Manager, Housing Programs

TracyAnn Bethune, Acting Manager, Housing Operations

Justin Avery, Manager of Finance

Dawn Carlyle, Project Manager

Donna Mayer, Manager of Project Development

**CALL TO ORDER**

The Finance and Administration Committee was called to order at 12:25 PM by Chair Mark King.

**DECLARATION OF CONFLICTS OF INTEREST.**

The following members declared conflicts with the following motions in item 6:

Bill Vrebosch - conflict with FA2021-15-A – his daughter is employed by DNSSAB  
Mac Bain – conflict with FA2021-15-B- his employment is related to type B funerals  
Amanda Smith – conflict with FA2021-15-C – her employer receives funding through HCF

**CHAIR’S REMARKS**

The Chair welcomed everyone.

**ADOPTION OF THE AGENDA**

**RESOLUTION: FA #2021-13**

MOVED BY: Scott Robertson  
SECONDED BY: Dan Roveda

**That the agenda for the Finance and Administration Committee is accepted as presented.**

*Carried.*

**DELEGATIONS – none at this time**

**CONSENT AGENDA**

**RESOLUTION: FA#2021-14**

MOVED BY: Chris Mayne  
SECONDED BY: Jane Dumas

**THAT the Committee receives for information purposes Consent Agenda items 5.1.**

**5.1 FA11-21** Third Quarter Report provides the Board an update on the YTD financial performance of the organization relative to the budget set for the same period and forecast to year end.

*Carried.*

**MANAGERS REPORTS****6.1 2022 Proposed Budget Report**

There was discussion about funding doesn't meet the need, resulting in the use of reserves for operating projects and supports, and using municipal dollars to support housing projects. It was suggested that a resolution be prepared for each member to take back to their councils, who may in turn, send them to their MPs, to have more impact.

There was also discussion about child care rates being lowered when there aren't enough spaces to accommodate more children. DNSSAB is waiting for an agreement between the provincial and federal governments on childcare costs.

**RESOLUTION: FA#2021-15-A** [Bill Vrebosch did not vote due to conflict]

**MOVED BY:** Terry Kelly

**SECONDED BY:** Jane Dumas

**THAT the Board of Directors accepts the Ontario Works program delivery budget as presented in the 2022 Proposed Budget report FA12-21; and  
*Carried.***

**RESOLUTION: FA2021-15-B** [Mac Bain did not vote due to a conflict]

**MOVED BY:** Dave Mendicino

**SECONDED BY:** Terry Kelly

**THAT the Board of Directors accepts the Type B Funerals budget as presented in the 2022 Proposed Budget report FA12-21; and  
*Carried.***

**RESOLUTION: FA2021-15-C** [Amanda Smith did not vote due to conflict]

**MOVED BY:** Chris Mayne

**SECONDED BY:** Dan Roveda

**THAT the Board of Directors accepts the Healthy Communities Fund budget as presented in the 2022 Proposed Budget report FA12-21, and;  
*Carried.***

**RESOLUTION: FA2021-15-D**

**MOVED BY:** Mac Bain

**SECONDED BY:** Dan Roveda

**THAT the Board of Directors accepts the proposed 2022 Budget as presented in the 2022 Proposed Budget report FA12-21, with the exceptions of Resolutions FA2021-15-A, FA2021-15-B and FA2021-15-C.**

***Carried.***

**OTHER BUSINESS**

There was no other business.

**NEXT MEETING DATE**

Wednesday, January 26, 2022

**ADJOURNMENT**

**RESOLUTION FA#2021-16**

MOVED BY: Scott Robertson

SECONDED BY: Dan O'Mara

***Resolved* That the Finance and Administration Committee meeting be adjourned at 1:10 PM.**

***Carried.***

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MARK KING  
CHAIR OF THE BOARD

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CATHERINE MATHESON  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator