



## EAST FERRIS PUBLIC LIBRARY BOARD SPECIAL MEETING

Minutes of the Virtual Public Library Board Special Meeting of February 17<sup>th</sup>, 2022

**PRESENT:** Joyce Effinger  
Donna St. Martin  
Erika Lougheed  
Jennifer Laporte, CEO  
Kari Hanselman, Recording Clerk  
Jason Trottier, CAO/Treasurer  
Christine Joly  
Elisha Sloan-Keats

**EXCUSED ABSENT:** None

1. **Call to Order** – Meeting called to order at 4:41 p.m.

2. **Adoption of the Agenda**

Motion No. 2022-13

Moved by Joyce Effinger

Seconded by Donna St. Martin

THAT the draft agenda circulated to the Board and dated February 17<sup>th</sup>, 2022 be hereby adopted as circulated.

CARRIED

3. **Declaration of Conflict of Interest:** None for this session

4. **Other Business:**

a) **2022 Budget**

The Board reviewed the updated 2022 budget as prepared by the CEO. Minor changes to the budget were made. The Board would like to see the cost for a complete benefit package for full time employees before passing the budget.

5. **In-Camera:** None for this session

6. **Adjournment**

Motion No. 2022-14

Moved by Joyce Effinger

Seconded by Donna St. Martin

Motion to adjourn the meeting at 5:11 p.m.

CARRIED



Next Regular Meeting scheduled for March 7<sup>th</sup>, 2022 at 4:00 p.m.

---

CHAIR

---

RECORDING CLERK



List of Actions

Action 2021-01	Administration CEO to ensure library is up to date with accessibility standards -Updated to include information on the law and timelines	Completed
Action 2021-02	Administration CEO to look into what is required for municipal history archiving	Ongoing
Action 2021-03	Administration CEO to communicate with the LEAD Team	Completed