



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the Virtual Public Library Board Meeting of April 4th, 2022

PRESENT: Joyce Effinger
Elisha Sloan-Keats
Erika Lougheed
Kari Hanselman, Recording Clerk

Christine Joly
Jennifer Laporte, CEO

EXCUSED ABSENT: Donna St. Martin

OTHERS IN ATTENDANCE: None

1. **Call to Order** – Meeting called to order at 3:59 p.m.
2. **Land Acknowledgment** – Chair Joly read the land acknowledgment

3. **Adoption of the Agenda**

Motion No. 2022-22

Moved by Joyce Effinger

Seconded by Elisha Sloan-Keats

THAT the draft agenda circulated to the Board and dated April 4th, 2022 be hereby adopted as circulated.

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2022-23

Moved by Elisha Sloan-Keats

Seconded by Erika Lougheed

THAT the Minutes of the Regular Public Library Board Meeting held March 7th, 2022 be adopted as amended.

-Strategic goal #2, improving communications with patrons is ongoing, not completed.

CARRIED

5. **Business Arising from the Minutes:** None for this session

6. **Declaration of Conflict of Interest:** None for this session



7. Board Report

a) CEO Report

Ms. Laporte reviewed the CEO Report with the Board. Updates were provided on improving digital literacy and developing a maker space. The new website is up and running.

Motion No. 2022-24

Moved by Erika Lougheed

Seconded by Joyce Effinger

Motion to approve the CEO Report dated April 4th, 2022.

CARRIED

8. Correspondence and Information Items: None for this session

9. Communication: None for this session

10. Action Items

a) 2021-02 - Municipal history archiving

11. Approval of Accounts Payable and Financial Reports

Motion No. 2022-25

Moved by Chris Joly

Seconded Joyce Effinger

Motion to approve the accounts payables as per the Cheque Register dated February 1st, 2022 through February 28th, 2022 and the Financial Statements dated February 1st, 2022 through February 28th, 2022.

CARRIED

12. Other Business

a) Local History Policy

Motion No. 2022-26

Moved by Joyce Effinger

Seconded by Erika Lougheed

THAT the East Ferris Public Library approve the Local History Policy.

CARRIED



b) Legacy Document Policy

This item is still in progress.

13. In-Camera:

The Library Board proceeded to in-camera session under Section 16.1(4)(g) of the Public Libraries Act.

Motion No. 2022-27

Moved by Chris Joly

Seconded Joyce Effinger

THAT this meeting proceeds to in-camera session at 4:24 p.m. under Section 16.1(4)(g) of the Public Libraries Act, 1990 in order to address a matter pertaining to information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

CARRIED

Motion No. 2022-28

Moved by Chris Joly

Seconded Elisha Sloan-Keats

THAT we do now adjourn this in-camera session at 4:30 p.m. and return to our regular meeting.

CARRIED

14. Adjournment

Motion No. 2022-29

Moved by Chris Joly

Seconded by Joyce Effinger

Motion to adjourn the meeting at 4:31 p.m.

CARRIED

Next Regular Meeting scheduled for May 2nd, 2022 at 4:00 p.m.

CHAIR

RECORDING CLERK



List of Actions

Action 2021-01	Administration CEO to ensure library is up to date with accessibility standards -Updated to include information on the law and timelines	Completed
Action 2021-02	Administration CEO to look into what is required for municipal history archiving	Ongoing
Action 2021-03	Administration CEO to communicate with the LEAD Team	Completed