



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS  
PLANNING ADVISORY COMMITTEE MEETING MINUTES**

**February 25, 2026**

PRESENT: Frank Corbeil Stephanie Holmes  
Bill Boake Kenneth Leppert  
Lauren Rooyakkers

ABSENT: Terry Kelly Steve Austin

STAFF PRESENT: Greg Kirton, Director of Community Services Monica Hawkins, Deputy Clerk

**1. Call to Order**

Vice Chair Rooyakkers called the meeting to order at 5:53 p.m.

**2. Adoption of Agenda**

**2026-01**

**Moved by** Frank Corbeil

**Seconded by** Bill Boake

THAT the draft agenda presented to the Committee and dated the 25th day of February, 2026 be adopted as circulated

**Carried Vice Chair Rooyakkers**

**3. Accepting the Minutes of the Previous Meeting(s)**

a. Minutes from meeting of December 3rd, 2025

**2026-02**

**Moved by** Frank Corbeil

**Seconded by** Stephanie Holmes

THAT the minutes of the Planning Advisory Committee Meeting of December 3rd, 2025 be adopted as circulated.

**4. Business Arising from the Minutes**

None for this session.

**5. Disclosure of Pecuniary Interest and General Nature Thereof**

- a. Trout Lake Policy Amendments

Kenneth Leppert declared a conflict on this item.

**6. Chair's Comments**

Vice Chair Rooyakkers welcomed everyone in attendance. Vice Chair Rooyakkers outlined the process of the meeting to the public and followed with the Committee introduction.

**7. Ratepayer's Delegations**

None for this session.

**8. Public Hearing(s)**

- a. Trout Lake Policy Amendments

Kenneth Leppert declared a conflict on this item.

Mr. Ken Leppert declared a conflict on this matter on the agenda pertaining to the Trout Lake Policy Amendments. Mr. Leppert advised that he and his spouse and daughter owns property on Trout Lake and adjacent. Mr. Leppert vacated his seat and left the meeting. He did not take part in any discussion nor vote on the matter and left the meeting. Mr. Leppert did not return to the meeting.

Director of Community Services did a full review of the Official Plan Amendment OPA-2026-01 and Zoning By-law Amendment C-2026-01, as well as the review of the Amendment No. 2026-01 to the Official Plan of the Municipality of East Ferris - Trout Lake Influence Area.

Director of Community Services answered all of the questions as presented by the Committee.

In attendance at the meeting, Carol Hanseman, Trout Lake Conservation Association and David Hanseman were given the opportunity to speak to the Committee.

**2026-03**

**Moved by** Bill Boake

**Seconded by** Stephanie Holmes

THAT the Planning Advisory Committee recommends to Council that the Official Plan Amendment OPA-2026-01 and Zoning By-law Amendment C-2026-01 be approved.

**Carried Vice Chair Rooyakkers**

b. Subdivision Policy Amendments

Director of Community did a review with the Committee regarding the Subdivision Policy Amendments.

**2026-04**  
**Moved by** Bill Boake  
**Seconded by** Frank Corbeil

THAT the Planning Advisory Committee recommends to Council that Official Plan Amendment OPA-2026-02 be approved.

**Carried Vice Chair Rooyakkers**

**9. Correspondence and Information Items**

None for this session.

**10. In-Camera (if required)**

None for this session.

**11. Adjournment**

**2026-05**  
**Moved by** Frank Corbeil  
**Seconded by** Stephanie Holmes

THAT the Planning Advisory Committee meeting adjourn at 7:11 p.m.

**Carried Vice Chair Rooyakkers**

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Chair  
Terry Kelly

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Director of Community Services

Greg Kirton