

Municipality of East Ferris

Report to Council

Report No.: COMM-2023-04

Date: September 26, 2023

Originator: Greg Kirton, Director of Community Services

Subject: Vrebosch Park Playground RFP

RECOMMENDATION

1. That Council awards the contract for the supply and installation of the new playground at Vrebosch Park to Park N Play Design Company Ltd. In the amount of \$125,000.00 + HST, as per their submission to the municipality's RFP process.

BACKGROUND

The replacement of the playground at Vrebosch Park was identified as a priority along with other recreation infrastructure improvements through the Municipality's application to the Investing in Canada Infrastructure Program (ICIP). The Municipality was approved through ICIP and issued an RFP for the playground replacement. The existing playground structure lacks the accessibility functionality of modern playground equipment and is getting to be somewhat dated. The replacement of this equipment is part of the Municipality's overall plan to improve the recreation options available to residents at Vrebosch Park and the surrounding area. The new playground structure will meet all current CSA standards and will provide better use and access for people with disabilities.

Staff issued an RFP for the playground replacement project on July 21, 2023, with two subsequent addendums based on questions and feedback received from proponents. The Municipality received 6 submissions in response to the RFP, with 5 of those submissions meeting requirements. The submissions were reviewed and graded on 6 criteria by the Director of Community Services and the Chief Administrative Officer. The criteria that were used to evaluate the submissions were price, experience and qualifications, play value and inclusive play, layout and circulation, durability and work plan and schedule. The final scores of each submission were as follows:

Company	Score (out of 100)
Park N Play	94
Blue Imp	90
New World Park	87
GTB / Henderson's	87

APE	85
ABC	71

Based on the evaluation of the RFP process, staff concluded that Park N Play Design offers the best value to the municipality. The submission stood out through the inclusion of excellent accessibility features, and well designed and varied play structures. The submission also provided an excellent warranty and was within the allocated budget for the project.

OPTIONS

1. Option 1

That Council awards the contract for the supply and installation of the new playground at Vrebosch Park to Park N Play Design Company Ltd. In the amount of \$125,000.00 + HST, as per their submission to the municipality's RFP process.

2. Option 2

That Council not award the contract for the supply and installation of park equipment at this time and issue a new RFP process seeking additional submissions.

3. Option 3

That Council not award a contract for a new playground and leave the existing playground as is. This option is not recommended because it may result in the loss of ICIP funding that was allocated to this project.

FINANCIAL IMPLICATIONS

The 2023 capital budget allocated \$387,000 towards the new playground and outdoor rink projects. To date, a total of \$116,409.17 and \$117,695.62 have been allocated towards concrete work and new dasher boards for a total commitment of \$234,104.79. This leaves \$152,895.21 in capital budget funding to cover the playground equipment and any further costs associated with these projects. This RFP set an upper budget limit of \$125,000.00 + HST. The submission from Park N Play Design was on budget at \$125,000.00 + HST, which represents a total municipal commitment of \$127,200.00. This leaves an additional \$25,695.21 in capital budget funding to cover further minor incidental expenses related to these projects, if required.

RECOMMENDATION

1. It is recommended that Council awards the contract for the supply and installation of the new playground at Vrebosch Park to Park N Play Design Company Ltd. in the amount of \$125,000.00 +HST, as per their submission to the Municipality's RFP process.

Respectfully Submitted,

I concur with this report,
and recommendation



Greg Kirton, RPP, MCIP
Director of Community Services

Jason H. Trottier, HBBA, CPA, CMA
CAO/Treasurer