



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the Virtual Public Library Board Meeting of September 11th, 2023

PRESENT: Christine Joly
Joyce Effinger
Jennifer Laporte, CEO
Kari Hanselman, Municipal Clerk
Jason Trottier, Municipal CAO/Treasurer
Donna St. Martin
Lauren Rooyakkers

EXCUSED ABSENT: Lisa Dupuis

1. **Call to Order** – Meeting called to order at 4:02 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2023-38

Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT the draft agenda circulated to the Board and dated September 11th, 2023 be hereby adopted as amended.

-Added item 13. d) OTF Grant

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2023-39

Moved by Lauren Rooyakkers

Seconded by Christine Joly

THAT the Minutes of the Regular Public Library Board Meeting held June 5th, 2023 be adopted as circulated.

CARRIED

5. **Business Arising from the Minutes:** None for this session
6. **Declarations of Conflict of Interest:** None for this session



7. In-Camera

a) Pay Equity and Compensation Review

The Board proceeded into in-camera session to discuss the Final Report of the Pay Equity and Compensation Review prepared by Pesce & Associates.

Motion No. 2023-40

Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT this meeting proceeds to In-Camera session at 4:05 p.m., under Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25 in order to address a matter pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

Motion No. 2023-41

Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT we do now adjourn this In-camera meeting at 4:51 p.m. and return to our regular session.

CARRIED

8. CEO Report

The Board reviewed the information contained in the CEO Report. The Summer Experience Program has ended. The library offered a number of bilingual programs throughout the summer due to this grant from the province. CEO advised that a lot of libraries did not receive funding this year, so they were very fortunate. The library offered 92 program sessions this summer with a total of 678 participants. There are a few new programs coming this fall.

Motion No. 2023-42

Moved by Christine Joly

Seconded Donna St. Martin

Motion to approve the CEO Report dated September 11th, 2023.

CARRIED



9. Correspondence and Information Items: None for this session

10. Communication: None for this session

11. Action Items

a) 2023-01 (Review Strategic Plan Survey Responses)

The Board discussed potential goals, objectives and action items of the Strategic Plan. The Board will hold a special meeting at the end of the week to discuss further.

12. Approval of Accounts Payable and Financial Reports

Motion No. 2023-43

Moved by Christine Joly

Seconded Lauren Rooyakkers

Motion to approve the accounts payables as per the Cheque Register dated May 1st, 2023 through July 31st, 2023 and the Financial Statements dated May 1st, 2023 through July 31st, 2023.

CARRIED

13. Other Business

a) Review Volunteer Policy

Motion No. 2023-44

Moved by Christine Joly

Seconded Lauren Rooyakkers

THAT the East Ferris Public Library approve the amendments to the Volunteer Policy.

CARRIED

b) Flag Policy

Motion No. 2023-45

Moved by Christine Joly

Seconded Lauren Rooyakkers

THAT the East Ferris Public Library approve the Flag/Symbol Display Policy.

CARRIED



c) In-person meetings

The Board will continue to meet via Zoom.

d) OTF Grant

The Board discussed the progress of the OTF Grant. Work is to be completed by the end of October. The CEO will circulate the application and details to the Board. The Board will discuss further at the Special Meeting at the end of the week.

14. Items for Council: None for this session

15. Adjournment

Motion No. 2023-46

Moved by Christine Joly

Seconded by Lauren Rooyakkers

Motion to adjourn the meeting at 5:55 p.m. and meet again on September 15th, 2023.

CARRIED

CHAIR

RECORDING CLERK



List of Actions

Action 2022-01	Administration CEO to complete follow up of community survey status	Completed
Action 2023-01	Board Review Strategic Plan Survey Responses Add: Tradeshow survey results	By September 11 th , 2023
Action 2023-02	CEO Contact LEAD Team Re: dissolution Add: Financial review (Board)	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	For next year
Action 2023-04	CEO/Board Prepare resolution to advocate for increased funding	Completed
Action 2023-05	Board/CEO Updated Mission Statement	Completed
Action 2023-06	CEO Provide Board with Volunteer Hours Statistics	Completed