

November 11, 2022

Ms. JoAnne Montreuil
Clerk Treasurer
Municipality of Mattawan
Box 610
Mattawa, ON P0H 1V0

Dear Ms. Montreuil

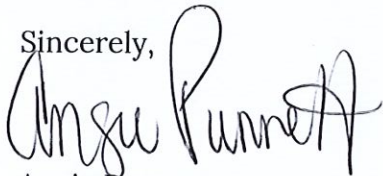
On October 24, 2022, Municipal Elections were held across the Province. These elections resulted in changes to the representation on Cassellholme's Board of Management. Board composition is legislated by the Long-Term Care Homes Act, 2007.

Ms. Gail Degagne has represented Area 3 on Cassellholme's Board since December 2021, replacing Mr. Terry Kelly for the remainder of his 2018 - 2022 term. Ms. Degagne's term is set to expire on December 31, 2022. According to the historical rotating schedule of Cassellholme Board representation, the Municipality of Mattawan should select the new member from its council members. A letter of approval from the other municipalities in Area 3 (Bonfield, Chisholm, East Ferris) should be forwarded to Cassellholme.

I would ask that after the selection has been made that Cassellholme be contacted as soon as possible so that we might arrange an orientation to Cassellholme for the new member. As well, we'd like to extend to the new member, an invitation to participate in our December Board Meeting, tentatively to be held on December 15, 2022, at 5:00 p.m.

I would be pleased to provide further details or answer any questions that you or any councilors might have on this or any other issue regarding Cassellholme.

Sincerely,



Angie Punnett
Administrator

c.c. Township of Bonfield
Township of Chisholm
Municipality of East Ferris