



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the Virtual Public Library Board Meeting of January 9th, 2023

PRESENT:

Christine Joly
Donna St. Martin
Joyce Effinger

Jennifer Laporte, CEO
Lauren Rooyakkers
Lisa Dupuis

EXCUSED ABSENT: Kari Hanselman, Recording Clerk

OTHERS IN ATTENDANCE: None

1. Call to Order – Meeting called to order at 4:06 p.m.

2. Election of Chair, Vice Chair, Secretary, Treasurer

Motion No. 2023-01

Moved by: Donna St-Martin

Seconded by: Christine Joly

THAT Joyce Effinger be elected as Chair, Christine Joly be elected as Vice Chair, Kari Hanselman be elected as Secretary, and Jason Trottier be elected Treasurer of the East Ferris Public Library board for the 2023-2026 term of Council.

CARRIED

3. Land Acknowledgment – CEO Jennifer Laporte read the land acknowledgment

4. Adoption of the Agenda

Motion No. 2023-02

Moved by: Christine Joly

Seconded by: Lauren Rooyakkers

THAT the draft agenda circulated to the Board and dated January 9th, 2023 be hereby adopted as circulated.

CARRIED

5. Accepting the Minutes of the Previous Meeting(s):

Motion No. 2023-03

Moved by: Donna St-Martin

Seconded by: Christine Joly

THAT the Minutes of the Regular Public Library Board Meeting held November 7th, 2022 be adopted as circulated.

CARRIED

6. Business Arising from the Minutes: None for this session

7. Declaration of Conflict of Interest: None for this session

8. Board Report

a) CEO Report

The CEO reviewed the CEO Report with the Board which included highlights on user demographics and summary of what's happening in January.

Motion No. 2023-04

Moved by: Joyce Effinger

Seconded by: Christine Joly

Motion to approve the CEO Report dated January 9th, 2022.

CARRIED

9. Correspondence and Information Items: None for this session

10. Communication: None for this session

11. Action Items

CEO indicated the last door-to-door mailout was sent in December. The mailout included a link to the survey. This concluded the last round of surveying for 2022.

12. Approval of Accounts Payable and Financial Reports

Motion No. 2023-05

Moved by: Lisa Dupuis

Seconded by: Donna St-Martin

Motion to approve the accounts payables as per cheque register dated October 1st, 2022 through November 30th, 2022 and Financial Statements dated October 1st, 2022 through November 30th, 2022.

CARRIED

12. Other Business

a) Motion-2022 Staff Christmas Bonus

Motion No. 2023-06

Moved by: Christine Joly

Seconded by: Lauren Rooyakkers

THAT the Board approves the 2022 Annual Staff Christmas Bonus in the amount of \$50.00 per employee.

CARRIED

b) Motion-Annual staff pay increase

Motion No. 2023-07

Moved by: Donna St-Martin

Seconded by: Lauren Rooyakers

THAT the Board approve a pay increase of \$0.57 per hour for the CEO, Assistant Librarian and the Clerk; with the exception of the Library Program Coordinator who will receive a \$1.00/hr increase, retroactive January 1st, 2023.

CARRIED

13. In-Camera: None for this session

14. Adjournment

Motion No. 2023-08

Moved by: Lisa Dupuis

Seconded by: Donna St-Martin

Motion to adjourn the meeting at 4:58 p.m.

CARRIED