



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS  
REGULAR COUNCIL MEETING MINUTES**

**February 14, 2023**

PRESENT: Pauline Rochefort, Mayor Rick Champagne, Councillor  
Terry Kelly, Councillor Lauren Rooyakkers, Deputy Mayor  
Steven Trahan, Councillor

STAFF Monica L. Hawkins, Clerk Jason Trottier, CAO/Treasurer  
PRESENT:

**1. Call to Order**

Mayor Rochefort called the meeting to order. Mayor advised that this was the first official Council meeting being held in the new Council Chambers. Council will be having the Official Opening of the New Municipal Office on Friday, March 24<sup>th</sup>, 2023.

**2. Adoption of Agenda**

**2023-29**

**Moved by** Councillor Kelly

**Seconded by** Councillor Champagne

THAT the draft agenda presented to Council and dated the 14th day of February, 2023 be adopted as prepared.

**Carried Mayor Rochefort**

**3. Accepting the Minutes of the Previous Meeting(s):**

a. Minutes of January 10th, Special Minutes of January 26th, 31st and February 2nd, 2023

**2023-30**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Champagne

THAT the Minutes of the Regular Meeting of Council held January 10th, and the Special Meetings of Council held January 26th, 31st and February 2nd, 2023 be adopted as circulated.

**Carried Mayor Rochefort**

**4. Business Arising from the Minutes**

Deputy Mayor Rooyakkers brought up the matter of the new Parks and Recreation vehicle pertaining to the RFP process.

**5. Declarations of Conflict of Interest- Pecuniary Interest Thereof**

None for this session

**6. Chair's Comments:**

Mayor Rochefort advised that Deputy Mayor Rooyakkers attended the Economic Development Conference in Toronto. The Conference aimed at Child Care. Councillor Kelly was congratulated on the re-election to the FONOM Board of Directors. Council attended the ROMA Conference in January and met with the Assistant Deputy Minister of Education.

**7. Delegations to Council:**

a. Sonya Lavigne

Ms. Sonya Lavigne made a presentation to Council regarding concerns about issues with protocols, procedures and follow up pertaining to her property line.

**8. Committee Reports:**

a. Public Works and Infrastructure Committee

1. Minutes of January 26th, 2023

Councillor Champagne reported on the Public Works Committee meeting

b. Community Emergency Management Committee

1. Minutes of February 1st, 2023

2. Resolution(s) from Minutes

**2023-31**

**Moved by** Councillor Champagne

**Seconded by** Deputy Mayor Rooyakkers

WHEREAS the Emergency Management Program Committee recommended to Council that an agreement be executed between the Municipality of East Ferris and Tim Sheppard for the services of CEMC;

BE IT HEREBY RESOLVED that Council approves of this recommendation.

**Carried Mayor Rochefort**

**2023-32**

**Moved by** Councillor Kelly

**Seconded by** Councillor Trahan

WHEREAS the Emergency Management Program Committee recommended to Council that Fire Chief Steph Amyotte be appointed Alternate CEMC for the Municipality of East Ferris;

BE IT HEREBY RESOLVED that Council approves of this recommendation.

**Carried Mayor Rochefort**

c. Fire and Emergency Services Committee

Next meeting - February 27th, 2023

d. Planning Advisory Committee

Councillor Kelly reported on the Planning Advisory Committee meeting

1. Minutes of January 25th, 2023

e. Committee of Adjustment

None for this session

f. Recreation, Parks and Culture Committee

1. Minutes of January 17th, 2023

2. Recommendation(s) from Minutes

**2023-33**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Rooyackers

WHEREAS the Recreation, Parks, and Culture Committee endorsed the sub-committee of the Recreation, Parks, and Culture Committee, and recommended to Council that the Draft Terms of Reference for the East Ferris Beautification Project be hereby adopted as circulated;

BE IT HEREBY RESOLVED that Council approves of this recommendation.

**Carried Mayor Rochefort**

- g. Economic Development Committee
  - 1. Minutes of January 25th, 2023
  - 2. Recommendation(s) from Minutes

**2023-34**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Champagne

WHEREAS the Economic Development Committee recommended to Council to hire Karen Jones Consulting to run the 2023 East Ferris Tradeshow;

BE IT HEREBY RESOLVED that Council approves of this recommendation.

**Carried Mayor Rochefort**

- h. Striking Committee
  - 1. Minutes of February 8th, 2023
  - 2. Recommendation(s) from Minutes

**2023-35**

**Moved by** Councillor Kelly

**Seconded by** Councillor Trahan

WHEREAS the East Ferris Striking Committee recommended to Council that Kirk Kelusky's application be approve to sit on the Police Services Board for the term of Council 2022-2026;

BE IT HEREBY RESOLVED that Council approve of this recommendation.

**Carried Mayor Rochefort**

**9. Board Reports:**

- a. Library Board
  - 1. Minutes of January 9th, 2023 and February 6th, 2023
- b. Police Services Board
  - None for this session

- c. Cassellholme, DNSSAB, Health Unit and NBMCA

Update was provided for the following Boards:

Cassellholme - Mayor Rochefort

DNSSAB - Councillor Kelly

North Bay and District Parry Sound Health Unit - Councillor Champagne

- 1. Cassellholme: Update from Mayor Rochefort

## 10. Departmental Reports & Resolutions:

- a. Report No. PLAN-2023-01

**2023-36**

**Moved by** Councillor Champagne

**Seconded by** Councillor Trahan

THAT Council for the Municipality of East Ferris accepts the recommendation from the Director of Community Services contained in Report No. PLAN-2023-01 and approve the application made by Ian and Jody Martyn & Chris Amey and Karen McClenaghan to purchase the unopened municipal road allowance between 23 Durrell Road and 27 Durrell Road.

**Carried Mayor Rochefort**

- b. Report No. R-2023-01

**2023-37**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Champagne

THAT Council for the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R.-2023-01 and approve the Declaration of Surplus for the 2014 Freightliner Tandem Plow Truck and 2012 International Tandem Plow Truck.

**Carried Mayor Rochefort**

## 11. Notice of Motions

None for this session

## 12. By-laws:

- a. By-Law No. 2023-05 - 1st and 2nd Reading

**2023-38**

**Moved by** Councillor Kelly

**Seconded by** Councillor Trahan

THAT By-law No. 2023-05 being a By-law to authorize a Franchise Agreement between the Corporation of the Municipality of East Ferris and Enbridge Gas Inc. be read a first and second time this 14th day of February, 2023.

**Carried Mayor Rochefort**

**13. Correspondence and Information Items:**

- a. Ministry of Municipal Affairs and Housing
- b. Ministry of Treasury Board Secretariat
- c. Town of Petrolia  
Council deferred to the next Council Meeting
- d. AMO Communications
- e. Association of Ontario Road Supervisors (AORS)
- f. North Bay Mattawa Conservation Authority
- g. OGRA Conference
- h. CN Rail
- i. Manitoulin Sudbury District Services Board
- j. Merv Leach - Item deferred from last Council Meeting  
Council advised there will be no reduction.
- k. NECO
- l. Callander and Area Food Bank

**14. Action Items:**

- a. Approval of Correspondence and Information circulated with the Agenda

**2023-39**

**Moved by** Councillor Kelly

**Seconded by** Councillor Champagne

THAT Council approve the Correspondence and Information as circulated with the agenda of February 14th, 2023.

**Carried Mayor Rochefort**

- b. Support of Resolution from last Council meeting

**2023-40**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Trahan

THAT Council for the Municipality of East Ferris supports the resolution from the Municipality of Tweed to petition the Ontario Energy Board to Regulate Natural Gas bill costs to levels that are affordable and profitable as in jurisdictions within Ontario that have lower costs.

**Carried Mayor Rochefort**

- c. Resolution

**2023-41**

**Moved by** Councillor Kelly

**Seconded by** Councillor Champagne

THAT Council for the Municipality of East Ferris approve the 2023-2026 Strategic Plan as prepared and presented.

**Carried Mayor Rochefort**

- d. Resolution - Enbridge Gas

**2023-42**

**Moved by** Councillor Trahan

**Seconded by** Councillor Champagne

THAT the Council for the Municipality of East Ferris hereby approves the following:

1. THAT Council approves the form of draft by-law and franchise agreement attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the *Municipal Franchises Act*.
2. THAT Council requests that the Ontario Energy Board make an Order declaring and directing that the assent of the municipal electors to the attached draft by-law and franchise agreement pertaining to the Corporation of the Municipality of East Ferris is not necessary pursuant to the provisions of Section 9(4) of the *Municipal Franchises Act*.

**Carried Mayor Rochefort**

## 15. Approval of Accounts Payable

**2023-43**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Kelly

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated February 14th, 2023 in the amount of \$2,667,885.05.

**Carried Mayor Rochefort**

**16. Other Business**

Councillor Kelly had 3 items to bring forward under "Other Business"

1. Council Attire
2. Revisit the Municipal Travel Expense Policy
3. Council Remuneration By-law

**17. In Camera**

Council proceeded to in-camera session under Section 239(2)(b) and (c) regarding Building Inspector/By-Law Officer Position and Report from Councillor Kelly pertaining to the the Senior's Villa of East Ferris.

**2023-44**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly

THAT this meeting proceeds to In-Camera session at 8:07 p.m., under Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c.25 in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees; and
- A proposed or pending acquisition or disposition of land by the municipality or local board.

**Carried Mayor Rochefort**

**2023-45**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Kelly

THAT we do now adjourn this In-Camera meeting at 8:52 p.m. and return to our regular session of Council.

**Carried Mayor Rochefort**

**18. Confirmatory By-Law**

- a. By-law No. 2023-06 - 1st, 2nd and 3rd Reading

**2023-46**

**Moved by** Councillor Champagne

**Seconded by** Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from January 10th, 2023 to February 14th, 2023, BE READ a first, second and third time, passed and numbered 2023-06;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**19. Adjournment**

**2023-47**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Kelly

THAT we do now adjourn at 8:53 p.m. and meet again on February 28th, 2023.

**Carried Mayor Rochefort**

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Mayor

Pauline Rochefort

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Clerk

Monica L. Hawkins