



## **EAST FERRIS PUBLIC LIBRARY BOARD MEETING**

Minutes of the Virtual Public Library Board Meeting of May 1<sup>st</sup>, 2023

**PRESENT:** Christine Joly  
Joyce Effinger  
Jennifer Laporte, CEO  
Kari Hanselman, Deputy Clerk

Lisa Dupuis  
Lauren Rooyakkers

**EXCUSED ABSENT:** Donna St. Martin

**OTHERS IN ATTENDANCE:** None

1. **Call to Order** – Meeting called to order at 4:03 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2023-25

Moved by Chris Joly

Seconded by Lauren Rooyakkers

THAT the draft agenda circulated to the Board and dated May 1<sup>st</sup>, 2023 be hereby adopted as amended.

Add: 12.c) Library Expansion

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2023-26

Moved by Chris Joly

Seconded by Lauren Rooyakkers

THAT the Minutes of the Regular Public Library Board Meeting held April 3<sup>rd</sup>, 2023 be adopted as circulated.

CARRIED



**5. Business Arising from the Minutes:** None for this session

**6. Declarations of Conflict of Interest:** None for this session

**7. Board Report**

**a) CEO Report**

Motion No. 2023-27

Moved by Christine Joly

Seconded by Lauren Rooyakkers

Motion to approve the CEO Report dated April 3<sup>rd</sup>, 2023.

CARRIED

**8. Correspondence and Information Items:** None for this session

**9. Communication:** None for this session

**10. Action Items**

**a) 2023-01 – Strategic Plan Survey Responses**

Chair Effinger will re-send the draft tradeshow survey questions to the members.  
Board members will attend the tradeshow in shifts and walk around to survey people.  
Board members requested name tags or buttons to identify themselves.

**b) 2023-02 – Contact LEAD Team Re: Dissolution**

Carried forward to next meeting.

**c) 2023-03 – Francophone Community Grants Program**

This year's deadline has passed. The CEO will research next year's intake.

**d) 2023-04 – Funding Advocacy – Resolution**

Ms. Rooyakkers along with the CEO will draft a resolution to be presented at the next meeting.



## **11. Approval of Accounts Payable and Financial Reports**

Motion No. 2023-28

Moved by Lisa Dupuis

Seconded Lauren Rooyakkers

Motion to approve the accounts payables as per the Cheque Register dated March 1<sup>st</sup>, 2023 through March 31<sup>st</sup>, 2023 and the Financial Statements dated March 1<sup>st</sup>, 2023 through March 31<sup>st</sup>, 2023.

CARRIED

## **12. Other Business:**

### **a) People counter**

CEO shared with the Board quotes for people counters. The Board discussed the reasons and benefits for having a people counter. The Board requested more information and deferred the item to the next meeting.

### **b) Update to Mission Statement**

Ms. Joly shared with the Board a new Mission Statement she had drafted. A final version of the Statement will be brought to the next meeting for approval.

### **c) Library Expansion**

The Board discussed a potential library expansion. A question will be added to the tradeshow survey asking people what they would like to see at the library. Once the survey results are compiled this item will be added to the agenda for discussion. Chair Effinger requested the CEO provide the Board with stats on volunteer hours.

## **13. In-Camera: None for this session**

## **14. Items for Council: None for this session**

## **15. Adjournment**

Motion No. 2023-29

Moved by Lisa Dupuis

Seconded by Christine Joly

Motion to adjourn the meeting at 5:24 p.m.

CARRIED

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CHAIR

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RECORDING CLERK



## List of Actions

Action 2022-01	Administration CEO to complete follow up of community survey status	Completed
Action 2023-01	Board Review Strategic Plan Survey Responses Add: Tradeshow survey results	By June 5 <sup>th</sup> , 2023
Action 2023-02	CEO Contact LEAD Team Re: dissolution Add: Financial review (Board)	By June 5 <sup>th</sup> , 2023
Action 2023-03	CEO Research Francophone Community Grants Program	For next year
Action 2023-04	CEO/Board Prepare resolution to advocate for increased funding	By June 5 <sup>th</sup> , 2023
Action 2023-05	Board/CEO Updated Mission Statement	By June 5 <sup>th</sup> , 2023
Action 2023-06	CEO Provide Board with Volunteer Hours Statistics	By June 5 <sup>th</sup> , 2023